

**AGENDA**  
**COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**August 25, 2020**  
**1:00pm**

A. ADOPTION OF AGENDA

B. DELEGATIONS

1. 1:00 pm – 1:20 pm – John Grove and Colin Harvey with AltaLink

C. MINUTES/NOTES

1. Council Committee Meeting Minutes
  - July 14, 2020
2. Council Meeting Minutes
  - July 14, 2020

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Quentin Stevick – Division 1
  - Library
  - Chinook Arch Regional Library
2. Councillor Rick Lemire – Division 2
3. Councillor Bev Everts– Division 3
  - Alberta Southwest
  - Castle Mountain Community Association
  - Beaver Mines Community Association
  - Oldman River Regional Service Commission
4. Reeve Brian Hammond - Division 4
5. Councillor Terry Yagos – Division 5
  - Crowsnest Pincher Creek Landfill Minutes June 1, 2020

G. ADMINISTRATION REPORTS

1. Operations
  - a) Operations Report
    - Capital Budget Summary, dated August 17, 2020
    - Program Capital Projects Status, dated August 17, 2020
    - PW Call Log, August 19, 2020
2. Development and Community Services
  - a) AES Departmental Update
    - Report from Agricultural Fieldman August 20, 2020
    - AES Call Log, August 20, 2020
  - b) AES Contracted Services
    - Report from Director of Development and Community Services, dated August 20, 2020
  - c) 2021 Ortho Photo Project Participation
    - Report from Director of Development and Community Services, dated August 19, 2020

3. Finance
  - a) Tax Recovery – 13 Walking Plow Acres
    - Report from Director of Finance, dated August 18, 2020
4. Municipal
  - a) Chief Administrative Officer Report
    - Report from CAO, dated August 19, 2020
  - b) Acting Chief Administrative Officer Report
    - Report from Acting CAO, dated August 20, 2020

## H. CORRESPONDENCE

1. For Action
  - a) Criminal Code Amendment
    - Letter from City of Cold Lake, dated July 13, 2020
  - b) Request for a Council Resolution Supporting Development of a Structure Protection Pre-Incident for the Burmis Area
    - Letter of Request for resolution supporting this program by Fire Chief Dave Cox
  - c) International Day of Older Persons
    - Request from Alberta Council on Aging dated August 1, 2020
  - d) 20<sup>th</sup> Annual Alberta CARE Conference
    - Brochure
    - Registration Form
    - Level of Sponsorship
  - e) Letter of Concern Regarding Changes to Landfill Billing
    - Letter from Jennifer Jones (Bin Bandit) dated August 12, 2020
2. For Information
  - a) Copy of Letter to Honourable Justin Trudeau
    - Letter from Jane Frith, dated August 4, 2020
  - b) Assessment Model Review – Information Rural Municipality Association
    - Letter from RMA, dated August 10, 2020
  - c) Alberta Police Advisory Board Members
    - Letter introducing board dated July 17, 2020
    - Terms of Reference
  - d) Patton Park Update
    - Verbal update from Director of Development
  - e) July 2020 Grant Specialist Report

## I. NEW BUSINESS

## J. CLOSED MEETING SESSION

- a) Invoice Fire Bill – FOIP Section 17
- b) Landfill Road Maintenance Agreement – FOIP Section 17

## K. ADJOURNMENT

Monday, July 27, 2020

Update: **Information about potential options for the Chapel Rock-to-Pincher Creek Transmission Development**

This letter is to update stakeholders that the AESO is proceeding with the Chapel Rock-to-Pincher Creek (CRPC) Transmission Development project, and anticipates filing our Needs Identification Document (NID) with the Alberta Utilities Commission (AUC) in late 2020. An overview of the proposed changes and important updates for stakeholders are included below.

As the organization responsible for managing the safe, reliable and economic operation of the provincial power system, the Alberta Electric System Operator (AESO) has carefully considered current conditions within Alberta, combined with our comprehensive assessments and prudent transmission system planning, and continues to support the advancement of the CRPC project.

We continue to evaluate the alternatives available to meet the need, and anticipate the selection of a single preferred alternative to be filed in our NID with the AUC in late 2020. The alternatives under consideration include the following:

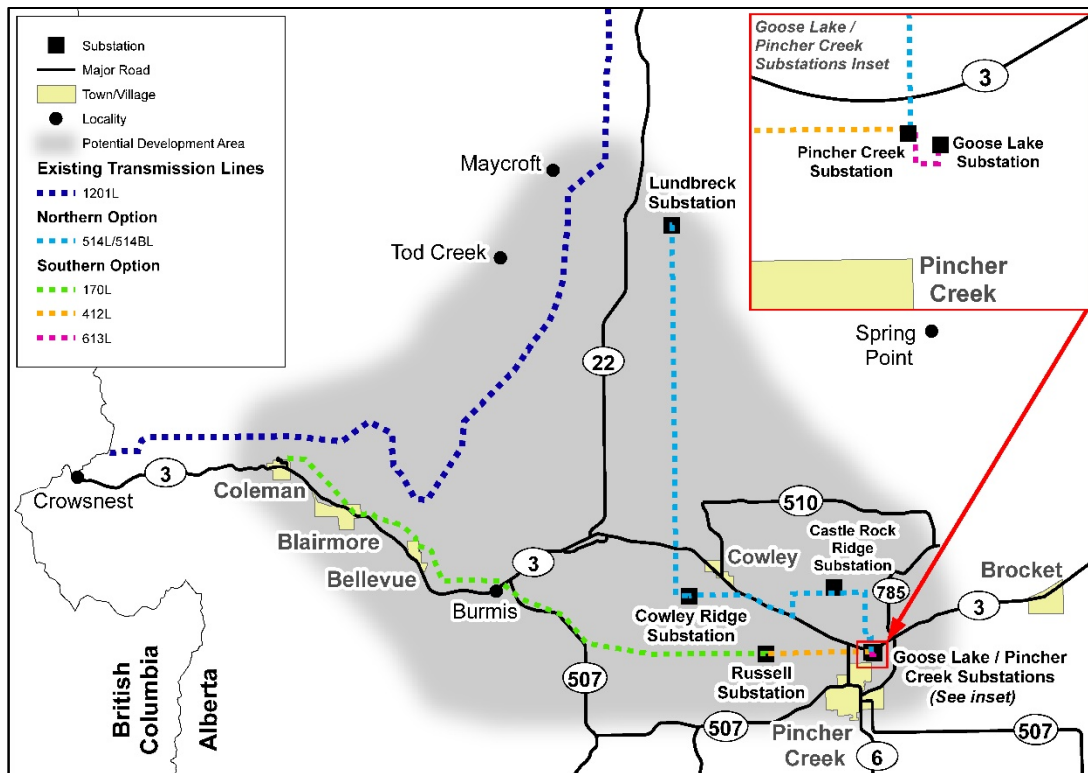
**Northern Option:** This option involves a new 240 kV transmission line connecting the new Chapel Rock substation to one of two equally viable end points; the existing Castle Rock Ridge substation OR the existing Goose Lake substation. The new Chapel Rock substation is planned to connect directly to the existing 500 kV line 1201L.

**Southern Option:** This option includes replacing the existing 138 kV line 412L, and a section of the 138 kV line 170L, with a higher capacity 240 kV line. This option would also require modifications at the existing Goose Lake, Pincher Creek, Russell and Coleman substations. The new 240kV line would also connect to the new Chapel Rock substation along the 500 kV line 1201L.

In late 2019, AltaLink indicated to the AESO that an existing 69 kV transmission line (514L) in the Pincher Creek area is nearing end-of-life and will require a rebuild to remain in service. This line overlaps with AltaLink's potential northern routes for the CRPC project. With consideration for the efficient planning of the transmission system and in an effort to reduce impact to stakeholders in this area, the AESO is evaluating the possibility of combining AltaLink's 69 kV line replacement, with the AESO's need for a new 240 kV line as part of the CRPC project, to build a single line to meet both project requirements.

The option being considered would result in less transmission lines in the area, through the removal of the existing 69 kV transmission lines, 514L and 514BL. The addition of a new substation adjacent to the existing Cowley Ridge 322S substation and a new 240 kV circuit would be required at this substation, along with a new 69 kV circuit between the proposed Chapel Rock substation and the existing Lundbreck substation.

The map below provides further details on the location of the lines for the alternatives mentioned above. In the coming months, AltaLink will be consulting with area residents to provide more information on the transmission facilities planned in the area. We appreciate and value the feedback we have received to date and want to make you aware of our ongoing work.



The AESO continues to evaluate the Alberta-British Columbia intertie project and anticipates providing an update to stakeholders accordingly once next steps have been determined.

If you have any questions or feedback on the need for the Chapel Rock-to-Pincher Creek project, please contact us at 1-888-866-2959 or [stakeholder.relations@aeso.ca](mailto:stakeholder.relations@aeso.ca)

Questions regarding the routing or siting of potential transmission facilities can be directed to AltaLink at 1-877-269-5903 or [stakeholderrelations@altalink.ca](mailto:stakeholderrelations@altalink.ca)

Sincerely,

Mike Deising  
 Director, Corporate Communication

cc: Jennifer Vollmer, Communications Advisor

cc: Ata Rehman Director, Grid Planning & Operations Engineering



August 2020

# **NEWSLETTER** **TO THE COMMUNITY**

**Chapel Rock to Pincher Creek Area  
Transmission Development**

**UPDATE: Transmission line routes and substation sites**



**PROJECT  
UPDATES**  
IN YOUR AREA

You are receiving this newsletter because you are near the proposed Chapel Rock to Pincher Creek Area Transmission Development, and we want to provide you with a project update.



## IMPORTANT

If you have any questions about the need for this project, please contact the AESO directly at [stakeholder.relations@aeso.ca](mailto:stakeholder.relations@aeso.ca) or 1.888.866.2959

# Chapel Rock to Pincher Creek Area Transmission Development

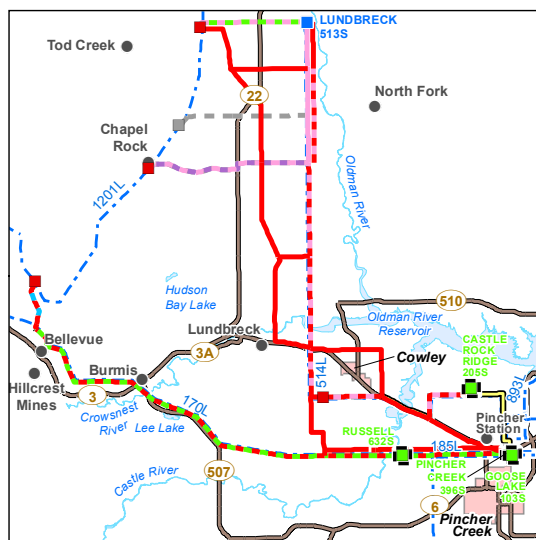
Thank you for your ongoing participation in this project, your input is important to us. We began consulting with stakeholders on this proposed project in September 2018. In May 2019 we provided an update that included refined options for the proposed **transmission** line route and **substation** site.

Since that time we have continued to gather feedback from stakeholders. We have also considered options for the rebuild of an existing transmission line in the area (called 514L) that is near the end of its life but is still required to serve customers in the area.

With the input we received, along with information gathered through ongoing field studies, further engineering and input from the Alberta Electric System Operator (AESO), we have refined the transmission line routes and substation sites proposed for this project, added new potential options and removed others from consideration.

If you are near a removed route or substation location, you will no longer receive information from us about this project. Please contact us if you have any questions or wish to stay informed.

Please refer to the maps included with this newsletter to help you identify routes and sites near your property.



### LEGEND

■ Proposed Substation	— Proposed 170L and 412L Replacement with 240kV Transmission Line Route
■ Substation No Longer Under Consideration	— Proposed Re-use of Existing Transmission Line Route
■ Proposed Substation Upgrade	— Proposed Salvage of Existing Transmission Line
■ Existing Substation	— Route No Longer Under Consideration
— Proposed 240kV Transmission Line Route	— Existing Transmission Line
— Proposed 240kV/69kV Double Circuit Transmission Line Route	● Hamlet or Locality
— Proposed 240kV/69kV Double Circuit or 69kV Single Circuit Transmission Line Route	— Highway
— Proposed 240kV/138kV Double Circuit Transmission Line Route	— Urban Area
— Proposed 69kV Transmission Line Route	— Water Body

## DEFINITIONS

### Transmission

Transmission lines make up Alberta's electric highway, linking the places where power is generated to where power is used. Transmission lines transport large amounts of power over long distances across the province. The transmission system connects diverse sources of power generation.

### Substation

Substations are the connection points between power lines of varying voltages and contain equipment that controls and protects the flow of power. Substations include transformers that step down and step up the voltage so power can be transmitted through transmission lines or distributed to your community through distribution lines.

### Kilovolt (kV)

A kilovolt is equal to one thousand volts and is commonly used when describing transmission and distribution lines. AltaLink's transmission lines range from 69 kV (69,000 volts) to 500 kV (500,000 volts). Light bulbs typically range from 120 to 300 volts.

### Rights-of-way

The right-of-way is a strip of land required for the construction and safe operation of a transmission line. A right-of-way refers to the physical space a transmission line encompasses including areas on either side of the line. The majority of the right-of-way can still be used by the landowner. Buildings cannot be placed on the right-of-way, but can be built up to the edge of the right-of-way.

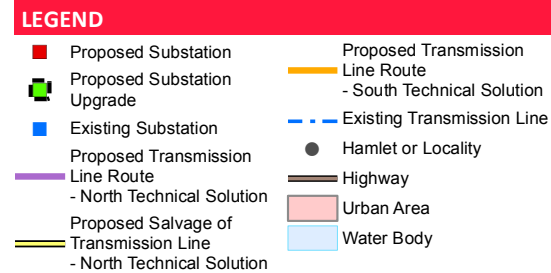
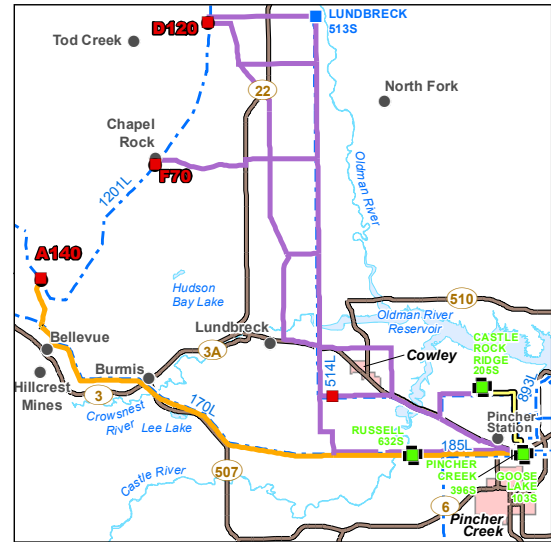
# Project update

In May 2019 we introduced two potential scenarios to meet the technical solutions for this project that are proposed by the Alberta Electric System Operator (AESO). Both scenarios are still proposed and under consideration but we have made some updates to the North Technical Solution that we want to get your input on. The updates to the North Technical Solution include:

- adding a new proposed substation location and associated transmission line routes
- removing a previously considered substation location and associated route
- proposed new configurations to address an existing 69 kilovolt (kV) transmission line in the area (called 514L) that is near the end of its life

Details about the proposed updates for the North Technical Solution are included on the following pages. The proposed routes and substation locations for the South Technical Solution have generally not changed since we initially communicated it to stakeholders in May 2019.

**Please note:** If the project is approved, only one of these technical solutions will be built.



	NORTH TECHNICAL SOLUTION <i>Shown in purple on the map above</i>	SOUTH TECHNICAL SOLUTION <i>Shown in orange on the map above</i>
<b>Substation work</b>	<p>A new Chapel Rock Substation to be built at one of two proposed sites:</p> <ul style="list-style-type: none"> <li>• NW-31-8-2-W5M (designation point F70 on the maps included in this package)</li> <li>• <b>NEW:</b> NW-33-9-2-W5M (designation point D120 on the maps included in this package)</li> <li>• <b>REMOVED:</b> NE-8-9-2-W5M (designation point D90 on the maps included in this package)</li> </ul> <p>This technical solution can connect at either the Goose Lake or Castle Rock Ridge substation In any case, modifications are required at the Goose Lake Substation If the line connects to Castle Rock Ridge, modifications will also be required at the Goose Lake substation</p>	<p>A new Chapel Rock Substation to be built at one proposed substation site:</p> <ul style="list-style-type: none"> <li>• SW-8-8-3-W5M (designation point A140 on the maps included in this package)</li> </ul> <p>This technical solution only connects at the Goose Lake Substation Modifications will be required at the Russell, Goose Lake and Pincher Creek substations</p>
<b>New transmission line</b>	<p>This route will generally travel west and north from either the Goose Lake or Castle Rock Ridge substation to the new Chapel Rock Substation Several route options are proposed for this technical solution, only one of which will be built</p>	<p>This route will travel west from the Goose Lake Substation to the new Chapel Rock Substation There is only one proposed route for this option, primarily using a portion of the existing 170L and 412L <b>rights-of-way</b></p>
<b>514L (69 kV) rebuild</b>	<p>This will be addressed with the proposed substation and transmission line reconfigurations on pages 6 and 7 of this newsletter The existing 514L line will be removed</p>	<p>This will be addressed as part of a separate project application at a later date, if the South Technical Solution is approved</p>
<b>Structure types*</b>	<p>We will generally use monopole or H-frame structures which may be either single or double circuit Monopoles will be primarily used when routes are located along road allowances H-frames are used when paralleling other transmission lines in the area or in some select areas to address terrain Other structures may be used depending on the option being considered</p>	<p>We will use a mixture of H-frame and monopole structures</p>

\*For details about the proposed structures for each technical solution, please refer to the **Proposed transmission structures** document and maps included in this package.



## Updated substation sites and transmission line routes (North Technical Solution)

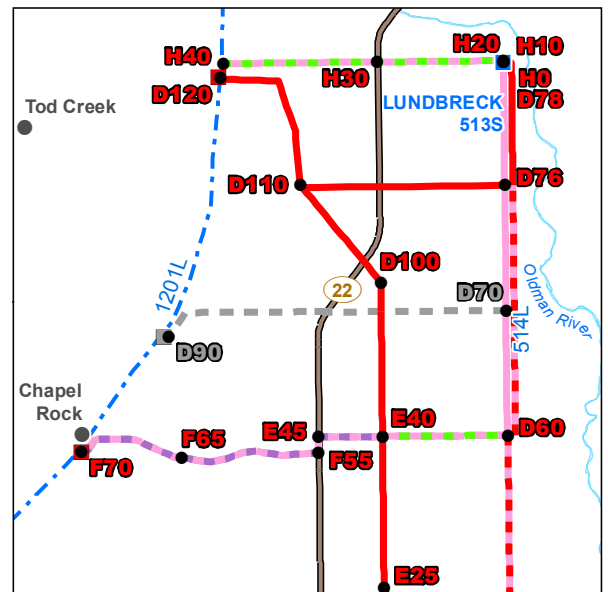
We are proposing to build one new substation, called Chapel Rock, that will connect the new transmission line with the existing 1201L transmission line, which is the Alberta/British Columbia intertie.

### NEW PROPOSED SUBSTATION LOCATION AND ASSOCIATED ROUTES

During the last round of consultation, a new substation site and associated route was suggested north of the project study area. After consulting with some stakeholders and completing ongoing environmental and engineering work on the suggested site and route, we determined that it is a viable option. We have also added route options based on stakeholder feedback and in consideration of the proposed 69kV work in the area (explained on pages 6 and 7). This is how the new site and routes compare to the other proposed options:

- The substation location is not visible from local roads or highways and avoids conservation easements
- The substation and routes are anticipated to have comparable or fewer residential impacts but will have longer overall transmission line lengths
- These options are anticipated to have comparable or higher overall costs

The new substation location (designation point D120 on the maps included in this package) is located north of Willow Valley Road in NW-33-9-2-W5M. The substation site at this location will be approximately 190x194 metres. A long existing access road will need to be upgraded to be used for access to the D120 substation.



#### LEGEND

- |   |   |
|---|---|
| ● Point Designation   | Proposed Re-use of Existing Transmission Line Route |
| ■ Proposed Substation   | Route No Longer Under Consideration                 |
| ■ Substation No Longer Under Consideration  | Existing Transmission Line                          |
| ■ Existing Substation   | ● Hamlet or Locality                                |
| — Proposed 240kV Transmission Line Route  | — Highway   |
| — Proposed 240kV/69kV Double Circuit Transmission Line Route                        | ■ Water Body  |
| — Proposed 240kV/69kV Double Circuit or 69kV Single Circuit Transmission Line Route |   |
| — Proposed 69kV Transmission Line Route   |   |





The Chapel Rock Substation will look similar to the one pictured here.

## REMOVED FROM CONSIDERATION

With the addition of the new substation site (D120), we compared the three proposed substation sites for the North Technical Solution (F70, D90 and D120) and their associated routes. Based on this assessment and ongoing stakeholder feedback, we have decided to remove the D90 substation location and the associated route segment along Township Road 92 for the following reasons:

- The routes to D90 are comparable in length to F70 but shorter in length to D120
- D90 has greater environmental impacts compared to F70 and D120, including:
  - Greater potential for avian contacts due to proximity to large wetlands
  - Potential to cause disturbance to known habitat for federal and provincial protected amphibian species
  - Proximity to active raptor nesting sites with seasonal setback requirements

- D90 is located in an area with generally less industrial development
  - The F70 substation and associated route are located primarily along a developed road allowance with existing oil and gas infrastructure
  - The D120 substation location is located in a valley with existing oil and gas infrastructure and an access road. Depending on the final route selected, there is an opportunity for portions of the new transmission line route to be located along an existing transmission line alignment and near existing oil and gas infrastructure for a longer distance.

The previously proposed substation site (designation point F70 on the maps) is still under consideration. This proposed site is located at the end of Chapel Rock Road in NW-31-8-2-W5M. The substation site at this location will be approximately 191x213 metres.

# New proposed 69 kV reconfigurations (North Technical Solution)

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In our last newsletter in May 2019, we told you that our existing 69 kV transmission line in the area (called 514L) is nearing the end of its life and needs to be rebuilt. The 514L line provides service to two customers, one connected to our Lundbreck Substation and the other connected to the Cowley Ridge Substation for the Cowley North Wind Farm.

We have been working with the AESO on a solution for this line rebuild and it has been determined that it can be accommodated within this project by leveraging the 240 kV facilities that are proposed as part of the North Technical Solution. This will minimize the impact to stakeholders and result in less transmission lines in the area.

If the South Technical Solution is approved, the 514L rebuild will be addressed in a separate facility application at a later date.

To continue to provide service to our customers, we are proposing the following as part of this project:

- Building a new substation (called Beaver Substation) and transmission line next to the existing Cowley Ridge Substation
- Building a new 69 kV transmission line between our Lundbreck Substation and the proposed Chapel Rock Substation (F70 or D120)
- Adding new equipment to the proposed Chapel Rock Substation to accommodate the 69 kV connection – this new equipment will fit within the proposed substation footprint at each location (F70 or D120).

The existing 514L will need to remain in service until the new 69 kV connection is complete, but the majority of the line will be removed once construction is complete.

In some areas the proposed 240kV transmission line may use the existing 514L alignment, depending on the final route that is approved. See the attached maps for these areas.

## **NEW SUBSTATION AND TRANSMISSION LINE AT COWLEY RIDGE**

To continue to provide service to the Cowley North Wind Farm, we are proposing to build a new 240/69 kV substation, called Beaver Substation, next to the existing Cowley Ridge Substation. The proposed substation site will be approximately 40x45 metres. This location was selected because it is near existing infrastructure including the Cowley Ridge Substation, the Cowley North Wind Farm and the municipal landfill.

To connect the new substation to the electric system, a 240 kV transmission line is required between the new substation and 240 kV transmission line that is proposed as part of this project. The length of this line will be from approximately 40 metres up to four kilometres, depending on the final route that is approved.

Approximately 50 metres of 69 kV transmission line will also be required to connect the new substation with the existing Cowley Ridge Substation.



The new substation at Cowley Ridge will look similar to the one pictured here.

## NEW CONNECTION TO THE LUNDBRECK SUBSTATION

To continue to provide service at the Lundbreck Substation, we are proposing to construct a 69 kV transmission line from either the proposed D120 or F70 Chapel Rock Substation locations to the Lundbreck Substation.

From the D120 substation location, the proposed 69 kV transmission line will be approximately eight kilometres long and will travel east along Township Road 96 to the Lundbreck Substation. Depending on the route that is approved, the 240 kV and 69 kV transmission lines may be combined on the same structures.

From the F70 substation location, we are proposing to combine the proposed 69 kV line with the already proposed 240 kV line into a double circuit line that travels along Chapel Rock Road and Township Road 90. Depending on the route that is approved, the 240 kV and 69 kV lines will separate at either designation point E40 or D60 where the 69 kV line will continue north along the west side of Range Road 15 to the Lundbreck Substation.

The single circuit 69 kV and double circuit 240/69 kV transmission lines will use a mix of steel monopole or H-frame structures. Wood structures may be required in some areas, depending on information gathered through further engineering.

At corner or angle locations along the double circuit route, a two-pole structure is required. The intent is that one of the poles will be located within road allowance and the other will be located on property, approximately 6-10 metres from the property boundary. We are assessing opportunities to use a single pole structure at some angle locations and will inform you of any updates based on this assessment.

For details about all of the structures proposed for this project as part of the North Technical Solution or the South Technical Solution, please refer to the **Proposed transmission structures** document and maps included in this package.



The 69 kV structures will look similar to the structure pictured here.



The double circuit 240/69 kV structures will look similar to the structure pictured here.

## DEFINITIONS

### Circuit

A circuit is three wires. Transmission line structures can be single or double circuit, and this affects how much electricity the structure carries. Single circuit transmission lines have three wires strung along the structures. A double circuit transmission line has six wires and carries double the amount of electricity.





## Preliminary structure locations, right-of-way, access trails and construction workspace

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On the enclosed maps we have included preliminary structure locations, right-of-way, access trails and construction workspace along the proposed routes. Where possible we've tried to use existing trails, avoid residences, wetland areas and reduce agricultural and other potential impacts. If you are aware of features that we haven't identified please let us know. Where guy boxes are required for guyed structures, an area of approximately 15x45 metres will be needed.

Access trails are required in areas where access may be limited for a number of reasons, including steep terrain, wetlands or

lack of access directly to the right-of-way. Typically, an access trail is approximately eight metres wide, but this width may vary depending on the terrain.

Workspace area in addition to the transmission line right-of-way is required for the safe construction of the transmission line. Discussions regarding acquiring right-of-way access and construction workspace will be negotiated on an individual basis with landowners.

## Ongoing survey activity

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### ENVIRONMENTAL SURVEYS

From now until our facility application is submitted, AltaLink will be conducting seasonal environmental surveys along the potential routes for the proposed Chapel Rock to Pincher Creek Area Transmission Development. The surveys are conducted by helicopter or on foot. Ground based surveys on private land will only occur after landowner permission is received. When conducting all surveys we work to minimize disruption to residences, area users, livestock and wildlife.

### GEOTECHNICAL SURVEYS

AltaLink will be conducting geotechnical drilling to perform soil investigation at various locations within the project area as required. Where these activities require access to your private property, an AltaLink representative will be in contact with you.







## Providing your input



AltaLink is closely monitoring the spread of COVID-19. Our priority is maintaining the health and safety of our employees, contractors, and the general public, while ensuring that we are able to continue to operate our system and keep the lights on for Albertans.

Stakeholder input is critical to identifying the lowest overall impact route for this project. AltaLink is committed to sharing information about its projects and working with the public to gather and respond to stakeholder input and concerns. A summary of stakeholder comments will be incorporated into the application we submit to the Alberta Utilities Commission (AUC).

You can provide your input in any of the following ways.

### **PUBLIC EVENTS**

Based on recommendations from local and national health authorities, AltaLink has made the decision to not hold public stakeholder events on any projects at this time.

While we aren't hosting public events, if you'd like to provide input, you can do so through our online feedback portal, found here: [www.altalink.ca/projects/project-feedback.cfm](http://www.altalink.ca/projects/project-feedback.cfm)

### **PARTICIPATE IN A ONE-ON-ONE CONSULTATION**

At this time we are limiting in-person meetings and will be conducting the majority of meetings via telephone or electronic methods, however, as the situation regarding COVID-19 changes we will re-assess this approach.

We will update you as the situation evolves.

### **CONTACT US DIRECTLY**

You can contact us by telephone, email, mail or through our website. Our contact information is on page 11 of this newsletter.

### **PRIVACY COMMITMENT**

AltaLink is committed to protecting your privacy. Your personal information is collected and will be protected under AltaLink's Privacy Policy and Alberta's Personal Information Protection Act. As part of the regulatory process for new transmission projects, AltaLink may provide your personal information to the Alberta Utilities Commission (AUC).

For more information about how AltaLink protects your personal information, visit our website at [www.altalink.ca/privacy](http://www.altalink.ca/privacy) or contact us directly via email at [privacy@altalink.ca](mailto:privacy@altalink.ca) or phone at **1-877-267-6760**.

## Next steps

The AESO has determined this transmission system development is needed and will file a **Need Application** with the AUC. After our consultation process is complete we will file a **Facilities Application** with the AUC. The AUC will review both the Need Application and the Facilities Application at the same time through a process in which stakeholders can participate.

For more information about the need for this project please visit the AESO's website at: [www.aeso.ca/grid/projects/SATR-CRPC](http://www.aeso.ca/grid/projects/SATR-CRPC)

To learn more about the AUC process and how you can become involved, please refer to the brochure included in this package titled **Participating in the AUC's independent review process**.

## Electric and Magnetic Fields (EMF)

AltaLink recognizes that people may have concerns about exposure to EMF and we take those concerns seriously.

Everyone in our society is exposed to power frequency EMF from many sources, including:

- Power lines and other electrical facilities
- Electrical appliances in your home
- Building wiring

National and international organizations such as Health Canada and the World Health Organization (WHO) have been conducting and reviewing research on exposure to EMF for more than 40 years. Based on this research, these agencies have not recommended that the general public needs to take steps to limit their everyday exposure to EMF from high voltage transmission lines, including individuals that are located on the edge of a power line right-of-way.

If you have any questions about EMF please contact us:

**Website:** [www.altalink.ca/emf](http://www.altalink.ca/emf)

**Email:** [emfdialogue@altalink.ca](mailto:emfdialogue@altalink.ca)

**Toll-free phone number:** 1-866-451-7817



## ANTICIPATED PROJECT SCHEDULE

### Notify and consult with stakeholders

Fall 2018 to Fall 2020

### File application with Alberta Utilities Commission (AUC)

Fall/Winter 2020

### Start construction if project is approved

2021 (earliest)

### Complete construction

2022-2023 (earliest)

Although we attempt to follow the anticipated project schedule it is subject to change. We will continue to provide you with updated schedule information if required as the project progresses.

## DEFINITIONS

### Need application

The AESO submits Need Applications to the AUC for review. A Needs Application describes why a transmission project is required. The AUC may review a Needs Application at the same time it reviews a Facilities Application, or may review each application separately. The AUC must approve a Needs Application before construction can begin.

### Facilities application

AltaLink submits Facilities Applications to the AUC for review. A Facilities Application describes how AltaLink proposes to meet the requirements for a transmission project. It includes routing details, results of the participant involvement program and technical details. Facilities Applications must be approved by the AUC before construction can begin.

## Contact us

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To learn more about the proposed Chapel Rock to Pincher Creek Area Transmission Development, please contact:

### **ALTALINK**

**1-877-267-1453 (toll-free)**  
**stakeholderrelations@altalink.ca**

AltaLink's transmission system efficiently delivers electricity to 85 per cent of Albertans. Dedicated to meeting the growing need for electricity, AltaLink connects Albertans to renewable, reliable and low-cost power. With a commitment to community and environment, AltaLink is ensuring the transmission system will support Albertans' quality of life for years to come. Learn more at [www.altalink.ca](http://www.altalink.ca).

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To learn more about the application and review process, please contact:

### **ALBERTA UTILITIES COMMISSION (AUC)**

**780-427-4903** (toll-free 310-0000 before the number)  
**utilitiesconcerns@auc.ab.ca**

The Alberta Utilities Commission (AUC) ensures the fair and responsible delivery of Alberta's utility services. AltaLink submits applications for new transmission projects to the AUC and the AUC reviews them in a public process.

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To learn more about Alberta's electric system and the need for the project, please contact:

### **ALBERTA ELECTRIC SYSTEM OPERATOR (AESO)**

**1-888-866-2959 (toll-free)**  
**stakeholder.relations@aeso.ca**

The Alberta Electric System Operator (AESO) is an independent, not-for-profit organization responsible for the safe, reliable and economic planning and operation of the provincial transmission grid. For more information about why this project is needed, please visit [www.aeso.ca](http://www.aeso.ca). If you have any questions or concerns about the need for this project you may contact the AESO directly. You can make your concerns known to an AltaLink representative who will collect your personal information for the purpose of addressing your questions and or concerns to the AESO. This process may include disclosure of your personal information to the AESO.

A copy of the AESO's newsletter for the Chapel Rock to Pincher Creek Area Transmission Development is included in this package and can be found here: [www.aeso.ca/grid/projects/SATR-CRPC](http://www.aeso.ca/grid/projects/SATR-CRPC)

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### **INCLUDED IN THIS INFORMATION PACKAGE:**

- Project maps
- Proposed transmission structures
- COVID-19 update
- AUC brochure:  
*Participating in the AUC's independent review process*

### **SUBSCRIBE TO THIS PROJECT**

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# INTERTIE RESTORATION PROJECT

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## August 2020 project update

Thank you for your continued participation in the Intertie Restoration Project. In our June 2019 newsletter we anticipated filing our application for this project in fall 2019.

Since that time, the Alberta Electric System Operator (AESO) has continued to evaluate the project to determine the appropriate next steps. As a result, AltaLink will be pausing activities on the project until the AESO has completed its evaluation.

We are in touch with the AESO and will provide you with an update as soon as it's available.

If you have questions about the need for this project, you can contact the AESO at 1-888-866-2959 or [stakeholder.relations@aeso.ca](mailto:stakeholder.relations@aeso.ca)



**We're committed to keeping you informed about this project and will update you as soon as we have new information to share.**

**If you have any questions, please contact us toll-free at 1-877-269-5903 or [stakeholderrelations@altalink.ca](mailto:stakeholderrelations@altalink.ca).**

**All project information can be found at [www.altalink.ca/projects](http://www.altalink.ca/projects) where you can also sign up for future project updates.**



**MINUTES**  
**COUNCIL COMMITTEE MEETING**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**Tuesday, July 14, 2020 9:00 am**

Present: Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Quentin Stevick, Terry Yagos, and Bev Everts (via virtual meeting).

Staff: CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order, the time being 9:00 am.

1. Approval of Agenda

Councillor Quentin Stevick

Moved that the agenda for July 14, 2020 be approved as presented.

Carried

2. Castle Mountain Resort, Year End Review

Jason Crawford and Dean Parkinson attended the meeting at 9:00am. They presented a powerpoint presentation to Council with a review of the history of Castle Mountain Ski Resort, and strategic plans for the future of the hill. They strive to make the hill more environmentally friendly and grow its visitor base, while still remaining a “community hill”. Jason and Dean left the meeting at this time, the time being 9:45 am.

3. TC Energy – Via Virtual Meeting

Preston Seier updated Council on the proposed NGTL 2023 project. There is only one section of the project within our MD, around the Lundbreck area. Council discussed potential consultation and information sessions for this project, there will be another round of open houses but with COVID-19 TC Energy has had to move to a more virtual discussions with the public. Preton left the virtual meeting at 10:10 am.

4. Closed Session

Councillor Quentin Stevick

Moved that Council move into closed session to discuss the following, the time being 10:10 am:

- a) CAO Remuneration Strategy - FOIP Section 19
- b) RCMP Update – FOIP Section 17

Carried

Councillor Terry Yagos

Moved that Council move out of closed session, the time being 11:30 am.

Carried

5. DEM Brett Wuth -COVID-19 Situation Update – postponed.

6. Adjournment

Councillor Rick Lemire

Moved that the Committee Meeting adjourn, the time being 11:31 am.

Carried

**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**REGULAR COUNCIL MEETING**  
**JULY 14, 2020**

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, July 14, 2020, at 1:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

**PRESENT** Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Quentin Stevick, Terry Yagos and Bev Everts (via virtual meeting)

**STAFF** CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order, the time being 1:00 pm.

**A. ADOPTION OF AGENDA**

Councillor Quentin Stevick 20/261

Moved that the Council Agenda for July 14, 2020 be amended to include:

Delegation:

- a) Cancellation of Presentation to Certificate to Mike Swystun
- b) Cancellation of Riversdale Resources Presentation

New Business:

- d) CAO Salary Grid
- e) Pincher Creek Emergency Services Fire Invoice
- f) Pincher Creek Emergency Services Commission (Funding Formula)

Correspondence Action:

- c) Patton Park Disk Golf

And that the agenda be approved as amended.

Carried

**C. MINUTES**

1. Council Committee Meeting

Councillor Rick Lemire 20/262

Moved that the Minutes for Council Committee Meeting on June 23, 2020 be approved as presented.

Carried

2. Council Meeting Minutes

Councillor Terry Yagos 20/263

Moved that the Minutes for the Council Meeting on June 23, 2020 be approved as presented.

Carried

**D. BUSINESS ARISING FROM THE MINUTES**

**E. UNFINISHED BUSINESS**

**F. COMMITTEE REPORTS / DIVISIONAL CONCERNS**

- 1. Councillor Quentin Stevick – Division 1
  - a) Rural Health Care Rally



Minutes  
 Regular Council Meeting  
 Municipal District of Pincher Creek No. 9  
 July 14, 2020

- b) Agricultural Service Board
- c) Pincher Creek Emergency Services
- 2. Councillor Rick Lemire – Division 2
  - a) Rural Health Care Rally
- 3. Councillor Bev Everts– Division 3
  - a) Pincher Creek Foundation
  - b) Rural Health Care Rally
  - c) FCSS/Family Resource Center
  - d) Castle Mountain Community Association
  - e) Beaver Mines Community Association
  - f) Agricultural Service Board
- 4. Reeve Brian Hammond - Division 4
  - a) Ribbon Cutting of Pincher Creek Community Early Learning Center
  - b) Pincher Creek Emergency Services
- 5. Councillor Terry Yagos – Division 5
  - a) Lundbreck Citizens Group
  - b) Patton Park Association

Councillor Quinten Stevick 20/264

Moved to accept the Committee Reports and information.

Carried

B. DELEGATIONS

- a) Livingstone Landowners Group (LLG)

Norma Dougal, Bobbi Lambright and Dr. Allen Garbutt attended the meeting at this time to discuss their concerns as members of the Livingstone Landowners Group. Their main issue is the changes to the coal policy by the Alberta Government which would allow for existing areas with coal to become active coal mines. One area of apprehension for LLG is the proposed mining near the headwaters to the Oldman River. While this development isn't within the MD of Pincher Creek, they feel that this would effect the quality of the environment and life for residents in our Municipality. The group is hoping the MD will understand the impacts, engage with our residents and share our points of view with the province. Members of LLG left the meeting at this time, the time being 2:02 pm.

Eric Blanchard attended the meeting at this time to discuss the Public Works Call Log, and left the meeting at 2:23 pm.

G. ADMINISTRATION REPORTS

1. Operations

- a) Operations Report

Councillor Quentin Stevick 20/265

Moved to receive the Public Works call log dated July 8, 2020, as information.

Carried

Councillor Terry Yagos 20/266

Moved that Council receive for information the following Operations documents.

- Capital Budget Summary, dated July 8, 2020
- Program Capital Budget Projects Status, dated July 8, 2020

Carried

Minutes  
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 Municipal District of Pincher Creek No. 9  
 July 14, 2020

b) Unauthorized Work on MD Road (Main)

Councillor Quentin Stevick 20/267

Moved that as Mr. Main was not authorized to perform work on MD roads, and there is no record of his calls regarding this issue to the office prior to work being done, that Council deny to pay his invoice.

Carried

Administration was directed to produce messaging reminding private landowners that completing unauthorized work on the MD roads is not allowed. The MD has a system in place to record concerns on the roads and strives to ensure safety for all crews and residents. Unless prior authorization is granted, no invoices will be paid from unauthorized contractors for work on MD roads.

2. Development and Community Services

a) AES Report

Councillor Quentin Stevick 20/268

Moved that Council accept the AES Report for dated July 9, 2020 as information.

Carried

b) Update on Regional Recreation Plan

Councillor Rick Lemire 20/269

Moved that the verbal report from the Director of Development and Community Services on the update of the Regional Recreation Plan be received as information.

Carried

c) Beaver Mines Fire Hall Lot (Subdivision File No. 2019-0-152) Lot Configuration

Councillor Terry Yagos 20/270

Moved that Council table the request to amend the proposed and lot configuration for Subdivision File No. 2019-0-152 (Beaver Mines Fire Hall Lot) pending the developer providing a Professional Engineer's report(s) addressing site drainage, geotechnical analysis, and a traffic impact assessment.

Carried

3. Finance

a) Q2 Finance Summary

Councillor Quentin Stevick 20/271

Moved that Council receive the Q2 Financial Summary as information.

Carried

4. Municipal

Minutes  
 Regular Council Meeting  
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a) Chief Administrative Officer Report

Councillor Rick Lemire 20/272

Moved that Council receive for information, the Chief Administrative Officer's report dated July 14, 2020.

Carried

b) Fencing Invoice 2018 (Hochstein)

Councillor Rick Lemire 20/273

Moved that Council pay \$500 towards fencing costs, to come from Public Works Operating Budget (2-32-0-531-2531), and that Mr. Hochstein be made aware this matter is now closed.

Carried

H. CORRESPONDENCE

1. For Action

a) Lundbreck Community Hall Request for Funding

Councillor Terry Yagos 20/274

Moved that Council support the Lundbreck Citizens Council request for funding for outside foundation renovation at the Lundbreck Community Hall, in the amount of \$10,000 to be split between Grants-to-Groups-and-Organizations (2-75-0-770-2765) and Tax Rate Stabilization Fund (6-12-0-735-6735).

Carried

b) Watering Livestock from Drywood Creek

Councillor Quentin Stevick 20/275

Moved that the landowner be made aware that the MD has no jurisdiction over the bed, shore, and use of waterbodies, therefore the issue of watering livestock on Drywood Creek falls within Provincial and Federal guidelines.

Carried

c) Patton Park Disk Golf

Councillor Terry Yagos 20/276

Moved that Council support the application of the Lundbreck Citizens Council for permission to build a disc golf course in Patton Park.

Carried

2. For Information

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 Regular Council Meeting  
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Councillor Quentin Stevick 20/277

Moved to receive the following as information:

- a) STARS Thank You Letter
- b) AMWWP Grant Approval Letter
- c) Economic Recovery Plan Letter
- d) Southern Alberta Grazing School for Women Online Program
- e) STARS Donations Receipt
- f) Community Futures Network of Alberta Announces Succession Matching and Planning Workshop & Masterclass Series

Carried

I. NEW BUSINESS

- a) Letter to Minister of Environment and Parks regarding Livingstone Porcupine Regional Advisory Group

Councillor Rick Lemire 20/278

Moved that the letter, co-signed by the MD of Willow Creek, to the Minister of Environment and Parks regarding Livingstone Porcupine Regional Advisory Group be approved to be sent as presented.

Carried

- b) Amendment to Terms of Reference of ICF with Town of Pincher Creek

Councillor Terry Yagos 20/279

Moved Council approve the amended Terms of Reference (TOR) for the ICF Agreement with the Town of Pincher Creek, which states that each Municipality will assign one alternate at their Organizational Meeting and both alternates will enjoy full voting privileges and authority of standing members of this committee, when activated.

Carried

- c) Community Peace Officer Agreement with Town of Pincher Creek

Councillor Rick Lemire 20/280

Moved that the MD enter into the Community Peace Officer Shared Service Agreement, for animal control only, for a period of one year.

Carried

- d) CAO Salary Grid

Councillor Bev Everts 20/281

Moved that Council adopt the revised salary grid for the CAO as presented in the morning closed session.

Carried

- e) Pincher Creek Emergency Services Fire Invoice (King Edward Fire)



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Councillor Quentin Stevick 20/282

Moved that Council table, until August 25, 2020 Council meeting, the Pincher Creek Emergency Services Fire Invoice (King Edward Fire) pending further information of an invoice breakdown of Fire Service costs.

Carried

a) Pincher Creek Emergency Services Commission (Funding Formula)

Councillor Terry Yagos 20/283

Moved that Council direct administration to present at the August 25, 2020 Council meeting, a draft Dispute Notification to the Pincher Creek Emergency Services Commission as per Article 7, Schedule G of the Membership Agreement, in particular, as it pertains to the Funding Formulae and how it no longer supports the Funding Principles contained in Article 6.

Carried

J. CLOSED SESSION

Councillor Rick Lemire 20/284

Moved that Council move in to closed session to discuss the following, the time being 4:46 pm:

- a) Road Closure Request – Drummond – Adjacent to SW 6-8-1 W5M – FOIP Section 17
- b) Beaver Mines Water Servicing and Waste Water Collection, Beaver Mines Water Treatment System and Lift Station and Force Main Budget Update – FOIP Section 17

Councillor Terry Yagos 20/285

Moved that Council open the Council meeting to the public, the time being 5:25 pm.

Carried

Councillor Rick Lemire declared a conflict of interest and left the meeting, the time being 5:25 pm.

- a) Road Closure Request – Drummond – Adjacent to SW 6-8-1 W5M

Councillor Terry Yagos 20/286

Moved that the request to close a portion of Undeveloped Statutory Road Allowance located between the SW 6-8-1 WSM and Block J, Plan 9211229, be approved and that the applicant be responsible for all costs associated with the closure, purchase and consolidation with the parcels of the proposed subdivision.

Carried

- b) Beaver Mines Water Servicing and Waste Water Collection, Beaver Mines Water Treatment System and Lift Station and Force Main Budget Update

Councillor Quentin Stevick 20/287

Moved that Council agree to complete the funding for the Beaver Mines Water Servicing and Waste Water Collection, Beaver Mines Water Treatment System, Lift Station and Force Main, using a maximum of \$3,000,000 be taken out of MSI.

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Councillor Quentin Stevick requested a recorded vote:

For:

Against:

Councillor Bev  
Reeve Brian Hammond

Councillor Terry Yagos

Carried

K. ADJOURNMENT

Councillor Terry Yagos

20/288

Moved that Council adjourn the meeting, the time being 5:27 pm.

Carried

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION**  
**MINUTES**  
**June 1, 2020**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 10:55 am Monday June 1<sup>st</sup>, 2020 at 962 St John Ave The Town of Pincher Creeks Council Chambers.

Present: Terry Yagos, Municipal District of Pincher Creek #9  
 Dean Ward, Municipality of Crowsnest Pass  
 Dave Filipuzzi, Municipality of Crowsnest Pass  
 Doreen Glavin, Municipality of Crowsnest Pass  
 Brian McGillivray, Town of Pincher Creek  
 Mary Kittlaus, Village of Cowley  
 Emile Saindon, Landfill Manager  
 Jean Waldner, Landfill Office Administration

**AGENDA**

Mary Kittlaus

Moved the agenda be adopted as presented.

Carried. 06.01.20-1283

**MINUTES**

Brian McGillivray

Moved the minutes of February 19, 2020 be adopted as circulated.

Carried. 06.01.20-1284

Doreen Glavin

Moved the Emergency Covid Board Meeting of March 31, 2020 be adopted as circulated.

Carried. 06.01.20-1285

**MANAGER'S REPORT**

1. MSW steady has been very steady the last 2 months.
2. Industrial cell has been steady with Teck and Cargill jobs starting to bring in approximately 7500 Tonnes.
3. Annual report to AEP was sent off at the end of March.
4. Amendment appeal process is nearing the end with all written submissions sent in and The appeals board to review and make a decision.
5. The staff are working on drainage and road maintenance.
6. Having some leachate hauled away for disposal.
7. Phase 2 of the electronics recycling program has been announced starting in September.
8. Service Plus spring cleanup will be completed by month end.
9. Out 2011 roll off truck was sold to a local business.

Brian McGillivray

Moved that the Manager's report be accepted as information.

Carried. 06.01.20-1286

### **FINANCIAL REPORT**

The Income Statement and Balance sheet to May 21, 2020 was reviewed. Administration gave A report on the CEBA Loan and the TEWS Program.

Mary Kittlaus

Moved the financial statements be accepted as information. Carried. 06.01.20-1287

### **A E P APPEAL UPDATE**

The Manager gave a brief report on what is happening with the incinerator appeal.

He expects a decision to be make soon.

Doreen Glavin

Moved this report be accepted as information. Carried. 06.01.20-1288

### **ALBERTA CARE CONFERENCE**

The Executive Director of Alberta Care an organization that works with Alberta Municipalities on Recycling and Landfill issues, approached the management of the Landfill and asked if we would sponsor and participate in the 2020 Alberta Care Conference. This Conference could bring up to 150 people to this area, and will help the economy. We said we would like to help, they have helped us book many needed courses for our employees, and we reference there expertise on a regular basis. This Conference would take place on September 9-11, 2020. We are asking our Director's to consider making a quick presentation about their Towns and their participation with the Crowsnest/Pincher Creek Landfill Association. Also, any concerns they may have with the future of waste management and recycling.

Terry Yagos

Moved to support the 2020 Alberta Care Conference. Carried. 06.01.20-1289

### **DONATION REQUEST FROM THE YORK CREEK LODGE RESIDENTS ASSOCIATION**

A donation request from The York Creek Lodge Resident Association for their yearly operational Fundraising events.

Brian McGillivray

Moved that funding be denied, it doesn't qualify in our funding policy criteria.

Carried. 06.01.20-1290

### **SCHOLARSHIP REQUESTS**

Scholarship requests from Justin Schweb from Livingstone School. And Sam Noel from Matthew Halton High School.

Dave Filipuzzi

Moved that both scholarship requests are for courses that don't meet our criteria in Environmental Science and Technology, so therefore funding be denied. The Director's would Like to have our Scholarship Policy Tabled for review in the future. Carried. 06.01.20-1291

**Correspondence:**

Thank you e-mail from the Trail Breaker Youth Group

**TABLED ITEMS**

Review of our Scholarship Policy.

**NEXT MEETING DATES**

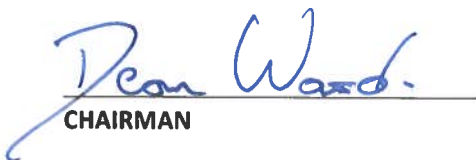
July 15, 2020  
August 19, 2020  
September 16, 2020  
October 21, 2020  
November 18, 2020  
December 16, 2020

**ADJOURNMENT**

Dave Filipuzzi

Moved the meeting adjourn 11:35 a.m.

Carried. 06.01.20-1292

  
CHAIRMAN

  
ADMINISTRATION



**OPERATIONS REPORT**

**1.0 Upcoming:**

- Beaver Mines and Capital Projects

**2.0 Public Works Activity Includes:**

- Safety Meeting
- Dust Control
- Asphalt Overlay on the old Highway 3 East of Lundbreck
- Mowing
- Traffic Counts
- Road Bans
- Reclamation

**3.0 Capital Projects Update:**

- Bridge File – 7235 Scotton's
- Lundbreck Pave and Drainage – 3rd Street
- Bridge File – 76293 Notch Road
- Bridge File 6613 – Cabin Creek
- Castle Area Regional Water Supply Contracts 1 (Pipeline) & Contracts 2 (Mechanical)
- Contract 1 – Pipeline:
  - The contractor has completed utility locates around Beaver Mines; but
  - Due to the delay of the utility locates, the contractor mobilized to incomplete areas within Castle Provincial Park and will be working there for the next couple weeks before mobilizing back to Beaver Mines.
  - LW Dennis will be focused on completing the uncompleted portion of the pipeline between Stations 9+900 and 15+000.
  - There are 19,900 meters of water pipeline out of the 25,400 meters from the original contract installed as of August 12, 2020; but
  - The work doesn't include the change order of the 1850 meters of what will go around the Beaver Mines.
  - Schedule Moving Forward:
    - Continued work within Castle Provincial Park is expected to complete unfinished portions of the original contract;
    - Pipeline extension around Beaver Mines will commence at a later date, to be determined.
- Contract 2 – Mechanical:
  - Commissioning with a temporary water supply was completed by Nitro Construction on August 10 and 11, 2020.
  - Nitro Construction's request for substantial performance was accepted by the MD on August 11, 2020. Nitro has been notified of the acceptance.



- Non-operational deficiencies remain and Nitro has been notified of remaining items. Total Performance will not be issued until all deficiencies are completed and system start-up is complete.
  - System start-up will take place once the pipeline is completed;
  - Deficiency holdbacks will also remain in place until total performance is achieved.
- Beaver Mines Water Distribution, Collection and Wastewater Treatment System.
  - Next design meeting to be held September 10, 2020 with MPE and Banner Environmental Consultants.
  - Public notice of the application for the Beaver Mines Waste Water Treatment System closed on August 14, 2020;
    - The MD is waiting to hear back from AEP on the statements of concerns by the public.
  - MPE – Discussions with AEP regarding EPEA approvals are complete.
    - MPE will issue a notification to AEP regarding the project after the Water Act approvals and Wastewater Approvals are in place.
  - MPE is currently reviewing the scope for stormwater drainage review and upgrades within the Hamlet, to be submitted to the MD for review before commencing.
  - MPE – Request for Qualification process closed on August 13, 2020, on the Alberta Purchasing Connection (APC) website for the Lift station, force main, water and collection system. Submissions by contractors will be reviewed and an approved list of contractors will be finalized with the MD over the next several weeks.
- Beaver Mines Forcemain
  - Drawings have been submitted to Alberta Transportation for approval.
    - No issues expected.
  - The wastewater forcemain will be incorporated into the Beaver Mines Water Distribution and Wastewater Collection project for tendering and construction.
- Beaver Mines Lift Station
  - Next design meeting to be held September 10<sup>th</sup>.
  - Process design is complete, we are making a couple equipment layout drawing modifications.
  - For the September 10<sup>th</sup> meeting there will likely be a preliminary set of drawings from all disciplines.

**Attachments**

Program Capital Projects Status  
Call Logs

**Recommendation:**

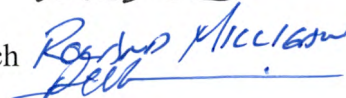
That the Operations report for the period July 10, 2020 to August 17, 2020, which includes the Program Capital Projects Status update and the call log, is received as information.

Prepared by: Aaron Benson



Date: August 17, 2020

Reviewed by: Troy MacCulloch



Date: August 17, 2020

Submitted to: Council

Date: August 17, 2020

# Capital Budget Summary

Project #	Service Area	Description	Total Cost	Sources of Project Funding					Total Revenue
				MSI	Gas Tax	Other Grants	Debt	Reserves	
<b>Infrastructure</b>									
PW-R-1	Roads	Highway 3A – Landfill road repairs	1,076,000			860,000		216,000	1,076,000
PW-R-2	Roads	Lundbreck Pave and Drainage (3rd street)	195,000	195,000					195,000
PW-R-4	Roads	RR29-3 (North of 507 East, to Tower Road)	150,000	150,000					150,000
PW-R-3	Roads	Southfork Hill	40,000	40,000					40,000
PW-BF-1	Bridges	Bridge File # 6613 Cabin Creek*	698,000	698,000					698,000
PW-BF-2	Bridges	Bridge File #7235 Scottons*	948,000	948,000					948,000
PW-BF-3	Bridges	Bridge File #76293 Grumpy Road	440,000		440,000				440,000
PW-BF-4	Bridges	Bridge File #8860 Beaver Mines Creek	181,500					181,500	181,500
PW-BF-5	Bridges	Bridge File #13957 Connelly Creek	43,500					43,500	43,500
PW-BF-6	Bridges	Bridge File #75009 Wild Cat Ranch	60,000					60,000	60,000
PW-BF-7	Bridges	Bridge File #75377 Local Road over Schmudriver Creek	50,000					50,000	50,000
RWCAST	Water/Wastewater	Castle Area Water Servicing	3,105,000			3,105,000			3,105,000
BMDC	Water/Wastewater	Beaver Mines water servicing & wastewater collection	4,715,000			3,143,334	1,571,666		4,715,000
BMLSF	Water/Wastewater	Beaver Mines Lift Station and Forcemain	2,750,000			1,833,334	916,666		2,750,000
BML	Water/Wastewater	Beaver Mines Waste Water Treatment System	40,000			26,666		13,334	40,000
<b>Infrastructure Total</b>			<b>14,492,000</b>	<b>2,031,000</b>	<b>440,000</b>	<b>8,968,334</b>	<b>2,488,332</b>	<b>564,334</b>	<b>14,492,000</b>
<b>Equipment</b>									
	Public Works	Steamer Unit	25,000					25,000	25,000
	Public Works	6 Way Plow Attachment	30,000					30,000	30,000
	Water	Standby Generator	60,000					60,000	60,000
<b>Equipment Total</b>			<b>115,000</b>					<b>115,000</b>	<b>115,000</b>
<b>Fleet</b>									
<b>Fleet Total</b>			<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Information Services</b>									
<b>Information Services Total</b>			<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Facilities</b>									
ADMIN-SEC-1	Public Works/Admin	Security Camera for Admin and PW Buildings	85,000	85,000					85,000
<b>Facilities Total</b>			<b>85,000</b>	<b>85,000</b>					<b>85,000</b>
<b>Grand Total</b>			<b>14,692,000</b>	<b>2,116,000</b>	<b>440,000</b>	<b>8,968,334</b>	<b>2,488,332</b>	<b>679,334</b>	<b>14,692,000</b>

\*The M.D. has submitted an application for grant funding under the Local Roads & Bridges Program under STIP (AB Transportation). For budget purposes this project will flow through the guaranteed MSI funding.

## LEGEND

- Projects on Hold █
- Projects in Planning & Design Stage █
- Projects in Tender Stage █
- Projects in Construction Stage █
- Projects in Close Out Stage █
- Proposed Preliminary Engineering Costs █
- Progress Report for Projects as of August 17, 2020 █

40	NAME	PHONE NUMBER	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UP DATE	COMPLETION DATE
1558			Division 1	SW36 T4 R30 W4	-	Re getting an <u>approach</u> built	Developer	waiting on agreement with Development Officer	18-Apr-18	-	-
1982			Division 2	-	-	The old Reed Pit needs to be reclaimed	Aaron/WSP	On the list	27-Jun-19	Visited site June 23, 2020 Riviere const. to provide quote	-
1995			Division 2	NW23 T5 R29 W4	#5313	Wetland/shoulder of road & drainage problem	Eric Blanchard	Engineer to look at 2020 Project	16-Jul-19	November 1, 2019	Defered to August 2020
2014			Division 3	NW3 T6 R2 W5	-	<u>Culvert</u> smashed	Bob Millar	On list to do	29-Jul-19	October 2019	Defered to August 2020
2134			Division 5	SE16 T8 R2 W5	-	RQ <u>cattle guard</u> removed from MD Road memo from Head Office July 3 /PW just heard now	Eric Blanchard	Completed	12-Nov-19	Work in progress July 22, 2020	July 24, 2020
2182			Division 3	SE18 T6 R1 W5	-	An E-mail from Brian Hammond re <u>culvert</u> issues	Eric Blanchard	Will contact for detailed info	12-Jan-20	Going to look at it with Don Boyce June 04	Defered to August/September
2318			Division 4	Huscik Hill	& Sandermans	Road collapsing & needs gravel	Eric	to be assessed	May 14, 2020	Road been repaired, need Don Boyce to look at the slope	
2338			Division 3	-	RR 1-0A	RR1-0A Needs attention big soft spot in road	Eric	Completed	June 12 2020	Riviere Construction work in progress	July 13, 2020
2343			Division 3	Burmis Lake	TWP 7-2	TWP7-2 1.6 Klm west of Hwy 507 Holes in road & also by bridge	Eric	Completed	June 16, 2020	Few hole in cold mix need repair/ On the list	July 15, 2020
2352			Division 4	NE13 T6 R29 W4	Undeveloped Road allowance	Would like RR crossing wider TWP7-5	Eric	To be assessed	June 17, 2020	Bob Salmon in contact with CP	
2356			Division 5	SE15 T8 R29 W5		Snow Fence not fixed for 2 years East End	Eric	On our Snowfence List	June 22, 2020	Will be added on the fencing repair list for this fall	
2358			Division 3	SE21 T6 R30 W4	#30313 Hwy 507	RQ to have driveway graded	Eric	Completed	June 22, 2020	-	July 9, 2020
2365			Division 3	Beaver Mines	-	RQ Mowing and turn around gravelled/graded	Eric	Completed	June 29, 2020	most mowing completed/Turn around repair on gravel list	July 9, 2020
2367			Division 3	NW16 T5 R2 W5	#2329 WP 5-3	Gladstone Vally Road is a mess	Eric	Completed	July 3, 2020	Big Kudos Good Job	July 16, 2020
2371			Division 5	SW28 T7 R2 W5	#2322 Hwy 3	Has had gravel put down and needs a it graded	Dave Sekella	Completed	July 7, 2020	-	July 14, 2020
2372			Division 5	SW28 T7 R2 W5	#2322 Hwy 3	RQ to have driveway mowed	Mowers	On the list	July 7, 2020	-	
2373			Division 4	-	-	Road down hill to Moens is a mess water run off	Brian	Completed	July 7, 2020	-	July 14, 2020
2374			Division 1	SE9 T4 R30 W4	#4112 RR30-3	RQ "No Through Road" sign / was knocked down by grader	Eric	Completed	July 9, 2020	Don to replace sign	July 30, 2020
2375			Division 3	SE6 T7 R2 W5	#2502 TWP7-1	Pleridae (shell) usually get Sorge to do it but no longer Road need maintenance	Tony	Completed	July 9, 2020	-	July 14, 2020
2376			Division 4	-	-	Entrance road RR29-3 Needs work also they need gravel	Eric	Completed	July 10, 2020	Very Happy with our prompt and good work	July 23, 2020
2377			Division 4	NE28 T8 R29 W4	#8432	RQ Driveway Mowing	Mowers	On the list	July 12, 2020	-	July 30, 2020
2378			Division 1	-	-	RQ driveways to be graded	Rod	Completed	July 13, 2020	-	July 14, 2020
2379			Division 5	SW12 T7 R2 W5	#7102 RR2-0	RQ to have driveway graded	Tony Naumczyk	Completed	July 13, 2020	-	July 20, 2020
2380			Division 3	Landfill Aea	-	A Big Thank You for Dust Control	-	Completed	July 13, 2020	Kudos	July 13, 2020
2381			Division 5	Lundbreck Falls	-	Huge Thank You for Dust Control	-	Completed	July 15, 2020	Kudos	July 15, 2020
2382			Division 4	NE23 T8 R1 W5	#1112 TWP8-4	Re work on Snake trail, Exactly When, where etc	Aaron	To call	July 20, 2020	E-mail to Aaron	July 21, 2020
2383			Division 4	SW28 T8 R1 W5	#8410 RR1-3	Re work on Cabin Creek Exactly when, where etc.	Aaron	To call	July 21, 2020	E-mail to Aaron	July 21, 2020
2384			Division 3	-	#6032 RR2-1	Re approach	Eric	-	July 20, 2020	Meeting Schedule July 27, 2020	July 27, 2020
2385			Divisin 4	SE23 T7 R30 W4	N. of Pincher Stn	Windmill people left road in a mess	Tony Naumczyk	Completed	July 20, 2020	-	July 20, 2020
2386			Division 2	-	-	Gravel & Pitrun being delivered	Brad	Completed	July 20, 2020	-	July 22, 2020
2387			Division 1	NW30 T4 R28 W4	#4421 RR29-0	RQ to have driveway graded	Rod	Completed	July 21, 2020	-	July 21, 2020
2388			Division 2	-	-	Wanting some gravel on unempoved road by Grosses	Eric	Completed	July 21, 2020	-	July 22, 2020
2389			Division 4	-	-	Sheep Camp Road needs maintenance	Brian Layton	Completed	July 7, 2020	-	July 22, 2020
2390			Division 4	NW21 T8 R1 W5	#1227 RR8-4	RR8-4 needs grading lots of washboards	Eric	Completed	July 20, 2020	Schedule July 23, 2020	July 23, 2020
2391			Division 4	N. of Pincher Stn	1st Right	Big ridge in the middle of the road left by grader	Tony N/ Brian L	Completed	July 22, 2020	-	July 24, 2020
2392			Division 4	SW28 T8 R1 W5	#8410 RR1-3	Requesting grading on RR8-4 & RR1-3	Brian	On the list	July 22, 2020	July 20, 2020	July 23, 2020
2393			Division 3	SE14 T6 R2 W5	#6130	Needs the permanent snow fence removed	Eric	To call	July 23, 2020	Will remove it himself	July 23, 2020
2394			Division 1	NW9 T3 R29 W4	#3119	Hwy to RR29-4 needs gravel	Eric/Rod	To check it out	July 23, 2020		
2395			Division 2			A big thank You for the great work on unempoved Rd	Eric	Completed	July 27, 2020		July 27, 2020



AES, August, 2020

- August 1 – August has been dry, we've had one rain that, at best, was 2/10<sup>th</sup>s of an inch, but for most of the municipality it barely cracked a tenth. Coupled with some pretty hot and windy days and any exposed ground has been dried out. Crops could have used a filling rain earlier in the month, especially Canola, but with modern cropping they have been pretty resilient and should, on average, be another bumper year. It's also great harvest weather, and the biggest problem with haying was these huge swathes might be drying out too fast!
- Fall Spraying – this starts at different times for some plants, with ones like **HC** being the first on a yearly basis as it is an early flowering plant. This method works better than regular spraying for many of the most invasive species, especially the perennial ones, but with mapping, can be used for almost every weed. It is also easier on grasses, which are dormant in the late summer/early fall, so damage is minimal, especially to native grasses. This year soil moisture is good for the tap rooted plants like **BW**, as growth is good even now and first year plants are very susceptible to being sprayed. We can use the higher concentrations of residual sprays that we need to start getting patches under control.
- August 1 – 31, Summer/Fall Weed Program – Prohibited Noxious – As hot and dry as it's been, there is generally great soil moisture (so far), with everything (crops and weeds) still growing as result of that, as well as by cover provided by mostly abundant grass & crop growth. **Spot spraying – DKW** was sprayed earlier than ever this year, with the worst patches done early. The rest will be spot picking and spraying on the old Highway #3 and CP Railway construction disturbances. **SKW** has popped up on every known patch, and in quite a few new areas along the roads, but overall amounts are only a bit more than usual. We will have a strong crew for fall spraying and will ensure that **SKW** remains a problem that we can pick our way out of. Known **OHW** has been done and is very hard to find new patches once it's not flowering and **NTH** is still a concern as it seems to be growing as an annual this year. **RKW** wasn't present in the few known areas and hasn't been spotted anew.
- August 1 – 31, Summer/Fall Weed Program – Noxious – Roadside spraying – **CT** has had a good year, and is being sprayed on many road shoulders this year. We usually wait until fall as that is when it's easiest to eradicate a patch, but it was worth it this year to stop seed production. It will grow back in many areas but will be very sprayable this fall with the grass being dormant and very yellow. Some will get done with **PS** as it's only visible during flowering and there is a fair amount this year. Fall spraying of **OD, TB, and WC** will be successful for the same reason as **CT & BW** so hopefully the weather cooperates!
- August 1 – 31, Summer/Fall Weed Program – Noxious – Spot spraying – **BW** is going to be a focus, with conditions perfect for fall spraying this year already. As well, we will be chasing it down in the major watersheds along with **CM**, which is starting to show up on our rivers and creeks quite frequently. **LS, DT & HT** are mostly being dealt with by biocontrol, and we will spray small patches that can't support a release of bugs. We tried grazing **LS** with sheep around the Lee Lake patch, which will spread the biocontrol insects around nicely. **HC**, we are returning to those patches missed due to the wet spring and fall spraying them, which is the best time to spray this plant anyway, as long as you have it mapped out so you can find it!
- August 1 – 31, rental equipment, Premix sales, mowing around airport – rental equipment has been slow but normal for August, Premix has tapered off this month with the plants going to seed, but we will be selling more for fall spraying by the end of the month. Having people picking up just on Thursdays has worked great.



- August 1 – 31, Alberta Parks inspections and control, watercourses inspections and control
- August 1 – 31, divisional inspections and control, less so in the later part of the month with control due to fall dormancy.
- August 3, Leafy Spurge biocontrol inspections
- August 4, 5, Hoary Cress fall spot spraying, roadside spraying
- August 6, Lundbreck/Burmis area weeds, safety
- August 10, reporting, Premix, signs, phone calls for BW, Roadside spraying
- August 11, Crop report, Pincher Creek inspections, visits and control
- August 12, AES Safety Meeting, First Aid kit inspections, fire extinguisher inspections
- August 13, JHS meeting, contractor management & safety meeting, gravel pit inspections
- August 17, Leafy Spurge Biocontrol, Lundbreck & CPR Inspections
- August 17 – 19, Grasshopper counts, Divisional road inspections
- August 17 – 31, Fall Weed Program starting up with BW being first focus, the rest will be dependant on weather
- August 19, reporting, Emergency Response Plan test run
- August 19, 20, Spotted Knapweed around reservoir area (still pickable)
- August 26, budget, contractors
- August 27, ASB prep, last day for one crew member

Sincerely,

Shane Poulsen,  
Agricultural Fieldman

**Invasive Plant Acronyms** – species listed in red are a problem in our MD, in purple were here and were eradicated, in green are present but not yet a problem, and the ones in black could become established in our MD at any time. Get to know them all.

**PROHIBITED NOXIOUS (must be eradicated)**

<u>Autumn Olive</u>	– AOV	<u>Plumeless Thistle</u>	– PTH
<u>Bighead Knapweed</u>	– BHK	<u>Purple Loosestrife</u>	– PLS
<u>Common Crupina</u>	– CCR	<u>Russian Knapweed</u>	– RKW
<u>Diffuse Knapweed</u>	– DKW	<u>Saltcedar</u>	– SCD
<u>Dyer's Woad</u>	– DWD	<u>Spotted Knapweed</u>	– SKW
<u>Hoary Alyssum</u>	– HAL	<u>St John's Wort</u>	– SJW
<u>Marsh Thistle</u>	– MTH	<u>Sulfur Cinquefoil</u>	– SCF
<u>Meadow Hawkweed</u>	– MHW	<u>Tansy Ragwort</u>	– TRW
<u>Nodding Thistle</u>	– NTH	<u>Yellow Starthistle</u>	– YST
<u>Orange Hawkweed</u>	– OHW		

**NOXIOUS (must be controlled)**

<u>Baby's Breath</u>	– BB	<u>Houndstongue</u>	– HT
<u>Black Henbane</u>	– BH	<u>Japanese Brome</u>	– JB
<u>Blueweed</u>	– BW	<u>Leafy Spurge</u>	– LS
<u>Burdock</u>	– B	<u>Oxeye Daisy</u>	– OD
<u>Canada Thistle</u>	– CT	<u>Pepper Grass</u>	– PG
<u>Common Mullein</u>	– CM	<u>Perennial Sowthistle</u>	– PS
<u>Common Tansy</u>	– CTy	<u>Queen Anne's Lace</u>	– QA
<u>Creeping Bellflower</u>	– CB	<u>Scentless Chamomile</u>	– SC
<u>Dalmatian Toadflax</u>	– DT	<u>Tall Buttercup</u>	– TB
<u>Dame's Rocket</u>	– DR	<u>Wild Caraway</u>	– WC
<u>Downy Brome</u>	– DB	<u>White Cockle</u>	– WCk
<u>Field Bindweed</u>	– FB	<u>Yellow Clematis</u>	– YC
<u>Field Scabious</u>	– FS	<u>Yellow Hawkweeds</u>	– YH
<u>Hoary Cress</u>	– HC	<u>Yellow Toadflax</u>	– YT





# Recommendation to Council

G2b

<b>TITLE:           Agriculture and Environmental Services Contracted Services Revision</b>			
<b>PREPARED BY: Roland Milligan</b>		<b>DATE: August 20, 2020</b>	
<b>DEPARTMENT: Planning and Development</b>			
		<b>ATTACHMENTS:</b> 1. nil	
<b>Department Supervisor</b>	<b>Date</b>		
<b>APPROVALS:</b>			
<u>Roland Milligan</u>	<u>2020-08-20</u>		<u>2020/08/20</u>
<b>Department Director</b>	<b>Date</b>	<i>SCMNG</i> <b>CAO</b>	<b>Date</b>

**RECOMMENDATION:**

**That Council authorize the MD to enter into contracts with various provincial entities for the purpose of controlling invasive species within the municipality.**

**BACKGROUND:**

The Agriculture and Environmental Services (AES) department’s 2020 Operating Budget did not include the undertaking of contract work for various provincial agencies. These include Vacant Public Lands (all rivers within the MD); Alberta Transportation, through a contract with the highway maintenance contractor; and Alberta Parks, for the recreation areas.

The AES department has undertaken these contracts in the past, and regardless of the contracted weed management, the MD is responsible for inspecting these lands and issuing weed notices if required.

Although not approved in the budget plan for 2020, the MD agreed to enter into a contract with Environment and Parks to monitor and control invasive species on vacant public land. This includes the provincial lands along all rivers within the MD.

This contract was entered into because the MD has the duty to inspect all these lands. With the weed inspectors being there, armed with knowledge, spray equipment, and/or bags for picking, the MD staff can deal with the weeds and bill back that time to the contract. If the work becomes too much, the MD has the ability to subcontract the work also.

The MD has not entered into contract with or the Alberta Transportation’s highway contractor. The MD could enter into this contract with the purpose of subcontracting them to another outfit as required.

We have been informed that there will be no contract for Alberta Parks (Castle area and Oldman River dam reservoir area) for weed control this year.


## Recommendation to Council

**FINANCIAL IMPLICATIONS:**

No underlying costs for the MD. This could possibly provide some revenue to the MD through the work of administering the contracts, as well as from the work the AES crews may be doing.

# Recommendation to Council

G2c

<b>TITLE:</b> 2021 Southern Alberta Partnership Ortho Photo Project			
<b>PREPARED BY:</b> Roland Milligan		<b>DATE:</b> August 19, 2020	
<b>DEPARTMENT:</b> Planning and Development			
			<b>ATTACHMENTS:</b>
<b>Department Supervisor</b>	<b>Date</b>	1. Request to Participate 2. Draft Participation Letter	
<b>APPROVALS:</b>			
<u>Roland Milligan</u>	<u>2020-08-19</u>		<u>2020/08/19</u>
<b>Department Director</b>	<b>Date</b>	<u>ACTING CAO</u>	<b>Date</b>

**RECOMMENDATION:**

**That Council agree to participate in the Southern Alberta 2021 Ortho Photo Project and authorizes the Municipal District of Willow Creek No. 26 to act as the managing partner for the Project on the MD's behalf.**

**BACKGROUND:**

The MD participates every three years in the Southern Alberta Ortho Photo Partnership. With this participation, the MD receives updated orthographic photo data for the MD's Geographical Information System (GIS).

The MD of Willow Creek has managed the project in the past and is ready to manage it again with the MD's consent.

The MD's portion in 2018 was approximately \$70,000. The managing partner, MD of Willow Creek, received a grant to help offset costs. The MD received \$30,000 as their portion, which helped to offset the MD's final cost to approximately \$40,000.

The MD's intent to participate in the project will be combined with other municipalities and organizations will help determine the overall cost of the project. More participants would bring down the cost.

In discussions with the MD of Willow Creek, intending to participate at this point does not commit the MD to any costs. The MD will be provided the overall costs at some point in early 2021, and given the opportunity to participate or not at point.

**FINANCIAL IMPLICATIONS:**

Approximate cost of \$70,000 without grants for the 2021 budget year. May be reduced by 20% to 40% if grants are available.

## Attachment No. 1

Dear Chief Administrative Officers,

I am contacting you at this time in regards to the Southern Alberta Ortho Photo Partnership and the planned 2021 ortho photo project and to determine whether your municipality intends to participate in the project. This partnership flies an area that covers most of Southern Alberta. This will be our 7<sup>th</sup> Ortho Photo Acquisition which includes projects in 2003, 2006, 2009, 2012, 2015 and 2018.

The Municipal District of Willow Creek is ready to manage the project with your consent. If another municipality is prepared to take on the project, we are willing to step aside and support them in this initiative. The managing partner represents the partnership in grant applications (if applicable), issuance of the RFP, contracts and payment processing.

We proposed to once again engage Camal Dharamdial of the City of Calgary to manage the project. At this time, we believe that our group would benefit by having a number of our municipal GIS staff work as a technical committee with him during the 2021 project within the following scope; to review the technical specification Request for Proposal, to evaluate the proposals received and to monitor and evaluate the progress of the project to completion. His planned retirement will impact future ortho projects if we have not developed the capacity to management these projects internally among our own capable staff members. If a member of your staff is interested in being part of the technical committee to work with Camal please indicate that by return email and provide their contact information.

As the project costs have been demonstrably lower when we have included other organizations such as irrigation districts, we will contact them once we believe that we have regional support for the ortho project. We would invite you to contact any other municipal or government agencies who you believe would be interested in the ortho data. It is our intention once again to contact the Government of Alberta to determine their interest in acquiring the ortho photos – in the past the commitment from the GOA has occurred after the RFP for the project has been issued.

For budget purposes we believe that the cost for the 2021 ortho photo project will be similar to the 2018 costs.

We propose the following timeline:

- Appointment of Committee members to work with the Consultant to review the technical specification Request for Proposal, to evaluate the proposals received and to monitor and evaluate the progress of the project to completion.
- October 15, 2020 - Council resolution to participate in the 2021 Ortho Photo Project and to appoint the M.D. of Willow Creek as the managing partner received by the M.D. of Willow Creek (draft appointment letter attached).
- January 15, 2021 – Issue the Request for Proposals for the Ortho Photo Project on Alberta Purchasing Connection.
- February 17, 2021 – RFP's Close
- February 26, 2021 – Award the Contract for the 2021 Ortho Photo Project
- July 31, 2021 - Complete ortho photo collection phase of project

We look forward to your input and response to this inquiry.

Sincerely,

**Derrick Krizsan** C.L.G.M.  
Chief Administrative Officer  
Municipal District of Willow Creek #26  
Phone: 403.625.3351 Ext 224  
[www.mdwillowcreek.com](http://www.mdwillowcreek.com)

## Attachment No. 2

Date: \_\_\_\_\_

Municipal District of Willow Creek No. 26  
P.O. Box 550  
Claresholm, AB  
T0L 0T0

Attention: M.D. of Willow Creek Council and Chief Administrative Officer, Derrick Krizan

2021 Southern Alberta Partnership Ortho Photo Project

The (Name of Municipality) hereby agrees to participate in the Southern Alberta 2021 Ortho Photo Project and authorizes the Municipal District of Willow Creek No. 26 to act as the managing partner for the Project on our behalf.

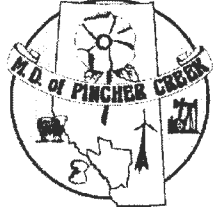

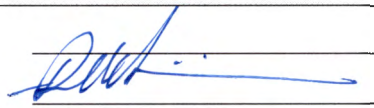
Sincerely,

\_\_\_\_\_  
(name of Reeve)  
(Municipality)



# Recommendation to Council

G3a

<b>TITLE: Tax Recovery - 13 Walking Plow Acres</b>			
<b>PREPARED BY:</b>		<b>DATE: August 17, 2020</b>	
<b>DEPARTMENT: Finance</b>			
<b>Department Supervisor</b>		<b>ATTACHMENTS:</b> 1. Property Map	
<b>APPROVALS:</b>			
 <hr style="width: 100%;"/>	AUG 18, 2020 <hr style="width: 100%;"/>	 <hr style="width: 100%;"/>	2020/08/18 <hr style="width: 100%;"/>
<b>Department Director</b>	<b>Date</b>	<b>ACTING CAO</b>	<b>Date</b>

**RECOMMENDATION:**

**That Council approve taking title of property - 13 Walking Plow Acres (tax roll #3614.110; Lot 4, Block 2, Plan 9813289) with the intent to sell.**

**BACKGROUND:**

- As required by the Municipal Government Act, a public auction was held for tax roll #3614.110; Lot 4, Block 2, Plan 9813289 on July 29th, 2020 at 1:30 pm. The reserve bid was \$100,000. The property did not sell.
- Per Section 424(1) of the Municipal Government Act, the MD may become the owner of the property after the public auction, if the property is not sold.
  1. If the MD chooses **not to take** title, the property would remain taxable. Taxes would continue to accrue, and remain on the MD's book as a growing liability. Under this option, the MD cannot dispose of the property, rent, license or lease it.
  2. If the MD chooses **to take** title, the property would be marked "Tax Forfeiture", and become exempt from future taxation. Under this option, the MD does not purchase the property, but registers its name on title by registering a Tax Forfeiture Instrument. This allows the MD to rent, license, lease, or dispose of the property at a price as close as reasonably possible to market value in an effort to recoup the arrears and taxes. If the property is not disposed of under section 425(1), the MD may, 15 years following the date of the public auction, request that the Registrar cancel the existing certificate of title marked 'Tax Forfeiture' and issue a certificate of title in the name of the municipality.

## Recommendation to Council

- Currently RBC has a caveat for “intent to sell” on title. If the MD takes title it acquires the property free any amount outstanding to RBC. RBC has received notices throughout the tax recovery process. Once title is issued in the name of the MD, RBC would receive notice from Land Titles and could pay the arrears in order to revive the title.

### **FINANCIAL IMPLICATIONS:**

None at this time



**ROLL 3614.110 - TAX ARREARS**

All information depicted is subject to change, therefore the Municipal District Of Pincher Creek assumes no responsibility for discrepancies at time of use. Please note, average accuracy of the displayed data is: +/- 10m.



**Tax Roll 3614.110  
TAX ARREARS  
13 WALKING PLOW ACRES  
2.44 ACRES**

HWY510

HWY510

UNKNOWN

UNKNOWN

UNKNOWN

UNKNOWN

# CHIEF ADMINISTRATIVE OFFICER'S REPORT

G4a

July 15, 2020 – July 31, 2020

## DISCUSSION:

July 15 Post Council action items and letters with Exec. Assistant McClelland  
Safety Training with AMHSA

July 16 Ag Services Safety Meeting  
Meeting with MPE in Beaver Mines regarding BM W/WW  
PCREMO Planning Meeting

July 17 Meeting In Beaver Mines with BM Community Group  
Provincial Relaunch Webex

July 20 PCEMS Dispute Notification Letter  
PCREMO DEM and CAO's Meeting  
CPO Agreement review with SMT

July 21 AMHSA Co-Chair Training

July 22 Cabin Hill Rd draft email to affected residents  
Water Bylaw - began draft  
Review of MD Safety Plan for Public Health Outbreak with Safety Officer

July 23 Meeting with MPE in Lethbridge regarding Castle and BM W/WW

July 24 Assessment Model Review with RMA

July 27 Reviewed final CPO agreement with Reeve  
PCREMO  
Draft engagement letter for residents regarding Assessment Review and potential  
impacts to all MD's across our province.  
Landfill Agreement renewal – MD Bins

July 28 Kenow discovery prep of documents and files for Brownlee

July 29 Signed CPO Agreement with the Town

July 30 Assessment review media package review with EA  
PW Road Ban for Summerview  
Stimulus Fund Review with CFO

July 31 EAC Meeting in Chambers

- Numerous other meetings throughout this period to address any issues or tasks from the July 14<sup>th</sup> meeting.

## Upcoming Meetings

- Sept 10 – Next meeting of both MPE and Banner Engineering in Lethbridge regarding BM W/WW
- Sept 21 – Airport Meeting with new Management Group interested in running our Airport
- Sept 24 – Coffee with Council

## RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period July 15, 2020 – July 31, 2020.

Prepared by: Troy MacCulloch, CAO

Date: Aug 19, 2020

Respectfully presented to: Council

Date: Aug 25, 2020



# **Acting CHIEF ADMINISTRATIVE OFFICER'S REPORT**

August 3, 2020 – August 25, 2020

G4b

## **DISCUSSION:**

August 03	Heritage Day Stat
August 05	SMT Virtual Meeting.
August 12	Public Works Safety Meeting, Chaired Joint Health Safety Meeting
August 18	SMT Virtual Meeting
August 19	SDAB Hearing – DP2020-35B (Sackett)
August 20	Prepare Council Committee Meeting and Council Meeting Agenda Package PCREMO Directors/Deputies Meeting

## **Upcoming Meetings**

- August 25 Council Committee Meeting  
Council Meeting
- August 26 Emergency Advisory Committee Meeting

## **Points of Interest**

- August 6, 2020, extended the MD's Waste Pick-up and Transportation contract with Crowsnest Pincher/Pincher Creek Landfill Association. Now valid to December 31, 2025.
- New Animal Control process utilizing the Town of Pincher Creek CPOs will commence on September 1, 2020.

## **RECOMMENDATION:**

That Council receive for information, the *Acting* Chief Administrative Officer's report for the period August 3, 2020 – August 25, 2020.

Prepared by:

Roland Milligan, Acting CAG



Date: August 20, 2020

Respectfully presented to:

Council

Date: August 25, 2020





# COPY City of Cold Lake

OFFICE OF THE MAYOR  
RECEIVED

JUL 13 2020

M.D. OF PINCHER CREEK

July 7, 2020

Via Email [ps.ministerofpublicsafety-ministredelasecuritepublique.sp@canada.ca](mailto:ps.ministerofpublicsafety-ministredelasecuritepublique.sp@canada.ca)

Minister of Public Safety & Emergency Preparedness  
House of Commons  
Ottawa, ON  
K1A 0A6

Attention: Honourable Bill Blair

Dear Minister Blair:

Re: Criminal Code Amendment

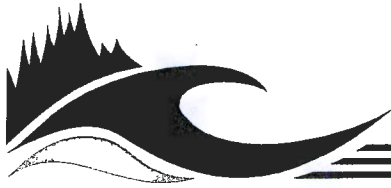
At the City of Cold Lake's regular Council meeting of June 23, 2020, City Council debated and passed a motion regarding concerns relating to the criminal code amendments approved under an "Order in Council" on May 1, 2020. The City of Cold Lake is calling upon all municipalities in Alberta, Saskatchewan, and Manitoba to voice their concerns along with their respective provincial governments.

The following resolution has been passed:

*"that Council lobby the federal government to revoke the amendments to the criminal code on May 1, 2020 under an "Order in Council" titled and referred to as "Regulations Amending the Regulations Prescribing Certain Firearms and Other Weapons, Components and Parts of Weapons, Accessories, Cartridge Magazines, Ammunition and Projectiles as Prohibited, Restricted or Non-Restricted: SOR/2020-96."*

*The City of Cold Lake supports initiatives to end violence; however, feels very strongly that the Government of Canada is wasting valuable resources and taking the wrong approach to gun control that will have zero effect on gun crime.*

.../2



-2-

**WHEREAS** on May 1, 2020, the federal government amended the Criminal Code by ordering regulations prescribing certain firearms, components and parts of firearms, accessories, cartridge magazines, ammunition and projectiles as prohibited or restricted;

**AND WHEREAS** the Government of Canada is planning a buyback program to get the guns out of circulation, which is expected to cost between \$400 million and \$600 million, and if the history of federal estimating repeats itself, will likely be in excess of \$1 Billion;

**AND WHEREAS** the City of Cold Lake supports the Government of Canada's commitment to end violence, whether firearms are involved or not, by taking the opportunity to be more engaged and to collaborate with the public and local stakeholders to develop more effective solutions on the issue;

**NOW THERE BE RESOLVED** that the Council of the City of Cold Lake urges the Government of Canada to revoke the amendment, and instead institute the following:

*Target crime, and focus on enforcement through enhanced enforcement capacity for law enforcement and border services, as well as harsher punishments for firearms trafficking and crimes involving firearms. The current ban targets law-abiding owners, rather than the holders of illicit firearms, and would not greatly impact crime reduction;*

*Collect and share relevant data on crime involving firearms through improved collection and sharing of data on crimes involving firearms, particularly in terms of sources of illicit firearms, and the types of crime being committed. This data is critical for supporting law enforcement and border agencies efforts, as well as informing policy and legislation;*

*Collaborate with the firearms community and industry to support communication, training and public education regarding firearms to create a multi-faceted approach rather than implementing a ban in isolation.*

.../3



-3-

The City feels that the federal government's gun ban will be an expensive exercise that will only serve to take law abiding people's property, while doing nothing to reduce crime. Municipalities are the level of government closest to the people, and a large part of our budget and operations is focused on providing safe and healthy communities. We see forecasts of hundreds of millions of federal dollars to be spent to buy guns back from people. As these are people who went through the necessary education, background checks, and licensing to purchase them, it seems to be a poorly thought out plan, especially if its aim is to reduce crime.

Respectfully,

Craig Copeland,  
Mayor

cc: Council

Chief Administrative Officer K. Nagoya  
Right Honourable Justin Trudeau Prime Minister of Canada  
The Honourable David Lametti, Attorney General  
The Honourable Andrew Scheer, Leader of the Official Opposition  
David Yurdiga, MP Fort McMurray - Cold Lake  
The Honourable Jason Kenny, Premier of Alberta  
The Honourable Doug Schweitzer, Solicitor General  
Federation of Canadian Municipalities (FCM)  
Alberta Urban Municipalities Association (AUMA)  
Rural Municipalities Association of Alberta (RMA)  
and all municipalities within the provinces of Alberta, Saskatchewan and Manitoba

KN/cjr



## Pincher Creek Emergency Services

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P.O. Box 1086  
655 Charlotte Street  
Pincher Creek, Alberta T0K 1W0  
Ph. 403-627-5333 Fax 403-627-3502

MD of Pincher Creek  
Box 279  
Pincher Creek, Alberta  
TOK 1W0

July 30, 2020

Attention: MD Council

SUBJECT: Request for a Council Resolution Supporting development of a structure protection pre-incident for The Burmis Area

**FRIAA** (the Forest Resource Improvement Association of Alberta) has funded several projects in the Pincher Creek MD starting with the Wildfire Mitigation Strategy and includes several education projects as well as a vegetation management project and other pre-incident plans.

Last year PCESC had applied for and received funds from FRIAA to develop a pre-incident plan for Castle Resort, the University of Lethbridge site, Camp Impessa, and Beaver Mines for provision of structure protection in the event of a wildfire.

The next area of risk identified in the Wildfire Mitigation Strategy is the group of subdivisions in the Burmis Area and I plan to submit an Expression of Interest for funding to develop pre-incident plans for this area.

Part of the submission is a requirement for a MD council resolution supporting this project.

I am requesting that MD council approve a resolution supporting this project.

David Cox  
Chief  
Pincher Creek Emergency Services Commission



August 1, 2020

Greetings,

Alberta Council on Aging calls on Albertan municipalities and their various organizations to join in celebrating [International Day of Older Persons](#) on October 1, 2020.

This year marks the 75th Anniversary of the United Nations and the 30th Anniversary of the International Day of Older Persons (UNIDOP). This year has also seen the emergence of COVID-19 which has caused an upheaval across the world. It has also raised the question: **How do pandemics change how we address age and ageing?**

Marking this day emphasizes the value of seniors and raises awareness about the inequalities and barriers older adults face. **Let us also recognize and celebrate positive age and honor the older adults in our communities.**

Alberta Council on Aging thanks the following communities that declared International Day of Older Persons in 2019: Province of Alberta, Sexsmith, Grande Prairie, Bonnyville, St. Paul, Lac la Biche, Legal, Red Deer, Barrhead, Drayton Valley, Calmar, Ponoka, Calgary, Edmonton (Sage Seniors Association), Okotoks, Medicine Hat (Chinook Village), Bruderheim

Our hope this year is **all** communities will commemorate International Day of Older Persons. How might you do this?

**Declare International Day of Older Persons**

Make a proclamation to declare October 1 as International Day of Older Persons.

**Host an Event**

Celebrate age in your community showcasing your older adults through local and social media

Let us celebrate together! I look forward to hearing from you.

Jessica

Jessica Kinsella  
Volunteer Coordinator  
Alberta Council on Aging  
780.977.7462 (Office Cell)  
[coordinator@acaging.ca](mailto:coordinator@acaging.ca)  
[www.acaging.ca](http://www.acaging.ca)



# International Day of Older Persons Declaration October 1, 2020

Pandemics: Do They Change How We Address Age & Ageing?



## DECLARATION

WHEREAS the [INSERT CITY, TOWN, MUNICIPALITY] recognizes and values the experience, contributions, and wisdom of seniors; and

WHEREAS the declaration of International Day of Older Persons would give us the opportunity to build greater awareness, understanding and appreciation of seniors; and

WHEREAS an International Day of Older Persons will stand as an important annual occasion to celebrate the strength and community connections of seniors in our province.

THEREFORE, I, [INSERT NAME AND TITLE] DO HEREBY DECLARE OCTOBER 1, 2020 AS INTERNATIONAL DAY OF OLDER PERSONS IN THE [INSERT CITY/TOWN/MUNICIPALITY]

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[Name and Title]

[City, Town, Municipality]



# 20th Annual Alberta CARE Conference

# 20th Annual Alberta CARE Conference

# 20th Annual Alberta CARE Conference

## September 9th-11th 2020

## September 9th- 11th 2020

Please forward registrations & payment to:  
ALBERTA C.A.R.E.  
Linda McDonald, Executive Director  
5212-49 Street  
Leduc, AB T9E 7H5  
Toll Free: 1.866.818.CARE (2273)  
Cell: 1-780-668-6767  
Fax: 780.980.0232  
Email: [executivedirector@albertacare.org](mailto:executivedirector@albertacare.org)  
Web: [www.albertacare.org](http://www.albertacare.org)

### Accommodations

Heritage Inn Hotel & Convention Centre  
919 Waterton Avenue; Hwy #6  
Pincher Creek, AB

Heritage Inn Hotel & Convention Centre  
919 Waterton Avenue; Hwy #6  
Pincher Creek, AB

Book Accommodation under  
Alberta CARE Room Block #143661  
(403)-627-5000



Heritage Inn Hotel and Convention Centre



Ramada By Wyndham -

Book Accommodation under Alberta CARE Room Block



Super 8 by Wyndham -

Book Accommodation under Alberta CARE Room Block

### Who Should Attend?

- Municipal Elected Officials
- Waste Management Employees
- Public Works Employees
- Landfill Operators
- Government Waste Management Agencies
- Community Recycling Associations and Non-Profit Groups
- Waste Management Businesses
- Environmental Organizations
- School Boards, Education Facilitators
- Anyone interested in Reusing, Reducing, Recycling and Recovery

**Silent Auction**  
Going once...  
Going twice...

Beginning September 9th  
Ending September 10th at 8pm



Pincher Creek Echo

*Where the Prairies Meet the Mountains*



Wind Power



# Tuesday, September 8th

8:00 a.m. - 4:00 p.m. - Heritage Inn Hotel  
SWANA Landfill Fire Training Course  
Register at [executivedirector@albertacare.org](mailto:executivedirector@albertacare.org) 780-668-6767 cell

# Wednesday, September 9th

9:00 - 5:00 p.m. Registration and Exhibit Set Up

11:00 a.m. Light Lunch and Refreshments

12:30 p.m. TOUR #1



- MD of Pincher Creek - Town Bins Site
- Landfill Site
- Industrial Cell
- New Recycling Centre

*(Buses Provided)*

OR

TOUR #2 - Tentative



Waterton Shoreline Cruise to be determined by Transport Canada in the coming months due to the Covid-19 Pandemic restrictions

OR



Crowsnest Golf and Country Club  
(1/2 hour from Pincher Creek)  
Tee Time: 11:30 a.m.  
"True Mountain Golfing, the Course is a Must Play"

*(On Your Own)*

5:00 p.m. COCKTAILS (Cash Bar)

6:00 p.m. Welcoming Remarks from Mayor of Pincher Creek  
Welcoming Remarks from the Legislature

6:30 p.m. BUFFET BANQUET

8:00 p.m. Local Entertainment

\$475.00 Registration Per Person  
Register 3 or more Delegates  
and receive a....

**10% Discount!**

This Conference is Alberta Environment approved for Continuing Education Units

**Cancellation Deadline  
August 28th 2020**

# Thursday, September 10th

7:00 a.m. Exhibit Viewing & Buffet Breakfast

8:15 a.m. Welcome – Tom Moore, Chairman, Alberta CARE

8:30 a.m. Crowsnest/Pincher Creek Overview  
Alberta South West Regional Economic Development Alliance  
Bev Thornton, Executive Director

9:15 a.m. Southern Alberta Energy from Waste Association (SAEWA)  
Brooks, AB is the new site location for Sustainable Energy Recovery from Non-Recyclables  
Paul Ryan, SAEWA & Bow Valley Waste Commission  
Ray Juska, Newell Solid Waste Commission, Brooks, AB

10:00 a.m. Wind Power Farms - Sustainable Energy Solutions  
Wind Farm Decommission Process & Reuse and Recycling  
Transalta - Wayne Oliver, Operation Supervisor, Pincher Creek

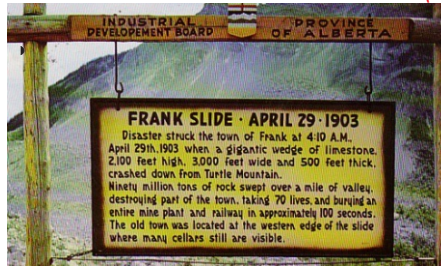
10:45 a.m. Grow The Energy Circle  
Chis Perry - Perry Family Farms, Coaldale, AB  
*(Coffee Side Board During Morning Sessions)*

11:30 a.m. 2019' Collection Site Awards of Excellence  
Presented by ARMA

NOON BUFFET LUNCHEON

1:15 p.m. TOUR #3

- Crowsnest Heritage- Deadliest Landslide in Canadian History  
Frank Slide Interpretative Centre, Frank, AB  
*(Buses Provided)*



Frank Landslide

5:00 p.m. COCKTAILS (Cash Bar)

6:30 p.m. BUFFET BANQUET

9:00 p.m. HOSPITALITY EVENING - Hosted by K&K Recycling

# Friday, September 11th

7:00 a.m. Exhibit Viewing & Hot Buffet Breakfast

8:15 a.m. Extended Producer Responsibility (EPR)  
Retail Council of Canada  
John Graham, Director, Government Relations (Prairies)

9:00 a.m. Advancing Alberta's Electronics Program  
ARMA, Ed Gugenhiemer, CAO

10:00 a.m. COVID-19 Recovery - Waste Management  
Alberta Health/Alberta Environment  
Round Table with Delegates

11:30 a.m. Closing Remarks  
Tom Moore, Chairman, Alberta CARE

11:45 a.m. Conference Ends

*(Coffee Side Board During Morning Sessions)*



Cattle Drive

Communities in Bloom



Veteran's Memorial Campground



Pro Rodeo Pincher Creek



Sentry Mountain, Crowsnest Pass

ALBERTA Coordinated Action for  
Recycling Enterprises (CARE)

1-866-818-2273 Toll Free

1-780-980-8089 Phone 1-780-668-6767 Cell

1-780-980-0232 Fax

Printed on 100% Post-Consumer Recycled Paper



# Registration Form

## ALBERTA CARE Conference 2020

September 9th-11th, 2020 Heritage Inn Hotel and Conference Centre  
Accommodation: 403-627-5000 Block of Rooms under Alberta CARE #143661  
Pincher Creek, AB

Names: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

### **NO CHARGE FOR TOURS:**

Please indicate the number attending Wednesday Tour #1 \_\_\_\_\_

**Waterton Shoreline Cruise to be determined by Transport Canada in the coming months  
due to the Covid-19 Pandemic restrictions. Tour #2 - Tentative** \_\_\_\_\_

Please indicate the number attending Thursday Tour # 3 \_\_\_\_\_

Golf Fees 18 Holes \$89.25 with 1/2 Cart Free Range Balls (GST included) \$ \_\_\_\_\_

Sub Total \$ \_\_\_\_\_

**Conference Fee: \$475.00 p.p** \$ \_\_\_\_\_

**LESS 10% ( if 3 or more attend)** \$ \_\_\_\_\_

GST \$ \_\_\_\_\_

### Spouses or Guests attending meals:

Breakfast Buffet @ \$25.00 p.p. \$ \_\_\_\_\_

Luncheon @ 30.00 p.p. \$ \_\_\_\_\_

Buffet @ 60.00 p.p. \$ \_\_\_\_\_

**TOTAL** \$ \_\_\_\_\_

**FAX TO:** 780-980-0232

**MAIL PAYMENT TO:** Alberta CARE, 5212 49 Street, Leduc, Alberta T9E 7H5

**EMAIL:** [executivedirector@albertacare.org](mailto:executivedirector@albertacare.org)

Please indicate any food allergies: \_\_\_\_\_

# ALBERTA CARE Spring Seminar 2020'

September 9-11, 2020

Heritage Inn and Conference Centre, Pincher Creek, AB

---

*My organization/Municipality is interested in sponsoring the Alberta CARE Conference in the amount of:*

**DIAMOND** (\$10,000 – \$30,000) \$ \_\_\_\_\_

**PLATINUM** (\$5000 - \$9999) \$ \_\_\_\_\_

**GOLD** (\$2000 - \$4999) \$ \_\_\_\_\_

**SILVER** (\$801 - \$1999) \$ \_\_\_\_\_

**BRONZE** (\$800) \$ \_\_\_\_\_

*For those who sponsor, they are entitled to a free exhibit space. (Value \$650.00 and one free registration)*

Sponsor Contact Information

Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Please email/fax the sponsorship form or mail this form with your payment to:**

Alberta CARE  
5212 49 Street  
Leduc, AB T9E 7H5  
780-980-8089 office  
780-980-0232 Fax  
780-668-6767 cell  
[executivedirector@albertacare.org](mailto:executivedirector@albertacare.org)



Jennifer Jones  
o/a The Bin Bandit

H1e

August 12, 2020

MD of Pincher Creek  
c/o Roland Milligan  
Box 279  
Pincher Creek, AB.  
T0K 1W0

Dear Roland;

Pursuant to our phone conversation on Monday August 10, 2020, I would like to register a written complaint concerning the direct invoicing of ratepayers (who are employing a commercial business to haul their garbage to the Crowsnest/Pincher Creek Landfill) being billed to the commercial company transporting the garbage.

Speaking as a ratepayer in the MD of Pincher Creek and as the CO of the Bin Bandit, I feel these charges are an unnecessary amount of paperwork for a small amount of revenue. According to my understanding of the tax assessment just levied, we have already paid for landfill services to a reasonable amount of garbage and I don't think ratepayers should be double billed for having someone else haul their garbage. They are already paying extra to look after their garbage and keep the MD of Pincher Creek clean and garbage free by hiring a company such as the Bin Bandit to transport the garbage to the landfill, so it seems unfair to tack this charge on top of what they are already paying and double the tax they have already paid. My understanding of the situation is that some ratepayers overused their allotment of garbage as recorded with each load at the landfill. So, by all means charge them, but please do not nickel and dime the people who are just looking after small amount of their own personal garbage. My suggestion if you want to gather revenue from small businesses within the MD like the Bin Bandit, is to issue yearly business licences at a reasonable cost.

It seems very cheap to bill the smallest clients the most, when we are told how much we gain in the MD of Pincher Creek from the windmills that dot the countryside, it is confusing to see the great wealth represented by those windmills and then charge \$7 to \$16 extra for each small load because the ratepayer is looking after their personal or farm waste. If the MD wants to keep up its' progressive approach to the environment, then I do not see these stingy little charges supporting that image. I think it is important to send the message that those people who deal with their garbage efficiently should be rewarded, not penalized. Do we really want more individuals bringing their waste to the landfill?

Thank you for your time and consideration to this matter.

Respectfully;

Jennifer Jones  
The Bin Bandit

Aug 4/20

H2a

To:  
The Honourable Justin Trudeau  
Prime Minister  
Government of Canada  
CC to:  
Honourable Jonathan Wilkinson  
Minister of Environment and Climate Control  
Government of Canada  
Jason Nixon,  
Minister of Environment and Parks  
Government of Alberta  
Brian Hammond  
Reeve, Pincher Creek MD #9

**RECEIVED**  
Aug - 4 2020  
M.D. OF PINCHER CREEK

I am adding my voice to what I hope is an outpouring of concern regarding the Alberta Government's rescinding of the Coal Policy and the granting of leases for open pit coal mining on the Eastern Slopes of the Rocky Mountains.

I implore governments at all levels to oppose this very dangerous assault on our environment.

Never mind that there has been no consultation, environmental or otherwise.

Never mind that the leases are on Crown land.

Never mind the mining of another fossil based pollutant.

Never mind the trampling of Indigenous rights of Treaties 7 and 8.

Never mind the disruption/distruction of native species habitat.

Never mind the impact on tourism.

Our primary concern must be the WATER. This headwater area supplies the people in communities, towns and cities across the Alberta and Saskatchewan prairies with our most basic human need, to drink, to produce food, to clean, to exist.

I beg the Federal Government to intervene now to save this fragile, most important resource.

Yours Sincerely,

*James M. Trice*  
*Kevin Bulte*  
TOK: DJO





COPY

August 4, 2020

Al Kemmere, RMA President  
2510 Sparrow Drive  
Nisku, Alberta T9E 8N5

**Assessment Model Review – Information Rural Municipality Association**

In your letter of July 13, 2020 RMA has advised that "Due to strict confidentiality requirements, RMA was not able to share updates of the review process with members as it was occurring."

This has been offered by RMA to its members as the rationale for RMA participating in a process without its membership. RMA understands that the proposed assessment model changes that will inflict terrible hardship on RMA members and our rural residents at a time when this can be least afforded.

RMA's sole purpose is to serve its members, nothing else. By way of point of reference, RMA in its definition of its advocacy role says, amongst other things, "To ensure full transparency and accountability, Advocacy provides communications updates of all issues and meetings.". To agree to confidentiality requirements that restrict RMA from sharing and reporting to members on any issue, let alone one that is as devastating as this, is completely unacceptable and a failure of RMA governance and management."

We are very concerned over the latest developments and would like to know who was sitting at the table from RMA during these discussions, and further, if the appointee agreed on the four scenarios being proposed today. From our understanding, the oil and gas sector did not bide by the gag order.

Concerns are mounting with the effectiveness of the RMA for us, your member. The proposed scenarios will cripple rural Alberta.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe Blakeman".

Joe Blakeman,

Reeve

Cc RMA Members  
County Council

**RECEIVED**

AUG 10 2020

M.D. OF PINCHER CREEK



587.892.7874 | aapg.ca



310.AUMA | auma.ca



780.955.3639 | RMAAlberta.com

H2c

July 17, 2020

Dear Mayors, Reeves, and CAOs:

We are writing to introduce ourselves as members of the newly appointed Alberta Police Advisory Board. This Board was established by the Minister of Justice and Solicitor General to give municipalities served under the Provincial Police Service Agreement a strong voice in setting RCMP policing priorities. We believe that the Board offers a tremendous opportunity to help ensure that policing in our communities reflects the local needs and concerns of our citizens.

As you may be aware, the Board is being implemented in two phases. In the first year, an Interim Board will develop the Board's structure and scope. On completion of the Interim Board's mandate, the work of the operational Alberta Police Advisory Board will begin for a four-year term.

As per the Board's Terms of Reference (attached), the Interim Board has been mandated to work with the Ministry of Justice and Solicitor General (JSG) and those municipalities served under the Provincial Police Service Agreement to:

- Develop the scope and terms of reference for the operational Board;
- Develop a recruitment and selection process for operational Board members;
- Develop governance documents for the operational Board, including at minimum, a Competency Matrix for Board member appointments and review, a Code of Conduct, and a Mandate and Roles Document;
- Provide input, advice, and recommendations to the government and RCMP "K" Division on the buildup of the provincial police service related to funds raised by the Police Funding Model; and
- Provide input into discussions respecting the provincial policing priorities for the 2021/22 fiscal year to facilitate engagement during transition to the operational Board.

As we are cognisant of the timing of the municipal elections, we have requested some changes to the timing of the transition to the permanent Board due to the likelihood that the permanent Board will have representation from municipal elected officials. We will advise the membership on the transition to the permanent Board when we have more details of what that process will entail.

The Board has held two meetings to date and will continue to meet approximately twice a month. We are currently developing a work plan for our deliverables, as well as an engagement strategy that will enable us to collect input from you and other community stakeholders and report back to you regularly on our progress.

If you have any questions or suggestions at this time please feel free to contact us at [Board@ABPoliceAdvisoryBoard.com](mailto:Board@ABPoliceAdvisoryBoard.com) or call any of the members of the Board directly.

We look forward to engaging with you soon!

Sincerely,

Tanya Thorn	Board Chair	Councillor, Town of Okotoks
Kara Westerlund	Alternate Chair	Councillor, Brazeau County
Brian Brewin	Board Member	Councillor, Municipal District of Taber
Tom Burton	Board Member	Councillor, Municipal District of Greenview
Terry Coleman	Board Member	Board Chair, Alberta Association of Police Governance
Angela Duncan	Board Member	Deputy Mayor, Village of Alberta Beach
Bill Given	Board Member	Mayor, City of Grande Prairie
Trina Jones	Board Member	Councillor, Town of Legal
Kathy Rooyakkers	Board Member	Councillor, County of Wetaskiwin

cc: Al Kemmere, President, Rural Municipalities of Alberta  
Barry Morishita, President, Alberta Urban Municipalities Association  
Terry Coleman, Chair, Alberta Association of Police Governance

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## **ALBERTA POLICE INTERIM ADVISORY BOARD**

### **TERMS OF REFERENCE**

#### **BACKGROUND**

The Minister heard that Albertans wanted more of a voice into the setting of provincial policing priorities. The Minister of Justice and Solicitor General (Minister) is establishing the Alberta Police Advisory Board (Board) in support of the provincial government and Minister's mandate and responsibilities respecting the provision of adequate and effective policing in Alberta and in support of the participation and input of Albertans.

The Board will be implemented in two phases:

1. Within the first year, an Interim Board will develop the structure and scope of the Advisory Board (Phase One).
2. On completion of the Interim Board's mandate, the work of the Advisory Board will then commence for a four-year term (Phase Two).

#### **MANDATE / RESPONSIBILITIES**

On behalf of all provincial police service (PPS) municipalities and Albertans, the Interim Board will collaborate with the Ministry of Justice and Solicitor General (JSG) and those PPS municipalities to:

- develop the scope and terms of reference for the operational Board;
- develop a recruitment and selection process for operational Board members;
- develop governance documents for the operational Board, including at minimum, a Competency Matrix for Board member appointments and review, a Code of Conduct, and a Mandate and Roles Document;
- provide input, advice and recommendations to the government and Royal Canadian Mounted Police (RCMP) "K" Division on the buildup of the provincial police service related to funds raised by the Police Funding Model; and
- provide input into discussions respecting the provincial policing priorities for the 2021/22 fiscal year to facilitate engagement during transition to the operational Board.

#### **SCOPE**

While the Interim Board will provide input to the buildup of the PPS and to the development of provincial policing priorities during Phase One, the interim Board will be primarily development-focussed to ensure the efficient and effective, structure, participation and contribution of an Advisory Board.

In relation to the development of provincial policing priorities during Phase One of the Board, the Interim Board will conduct the necessary consultation, research, and analysis of current and anticipated policing issues as well as the priorities of significance and importance to Albertans and Alberta municipalities to support their role. Priorities and issues identified by the Board might include, but are not limited to:

- Community Safety and Well-being;
- Crime Reduction and Prevention; and
- Cross Jurisdictional Crime.

The Interim Board may also make recommendations and provide advice to the Minister with respect to the JSG/RCMP joint business plan, annual performance plans and multi-year financial plan as appropriate during the interim year, and ensuring the input is reflective of all PPS municipalities.

## **MEMBERSHIP**

The Interim Board is comprised of:

- Four representatives from the Executive or Board of the Rural Municipalities of Alberta (RMA);
- Four representative from the Executive or Board of the Alberta Urban Municipality Association members (AUMA); and
- One representative from the Executive of the Alberta Association of Police Governance (AAPG).

Non-voting members of the Interim Board include:

- Executive Director, Law Enforcement and Oversight Branch, JSG
- Director, Contract Policing and Policing Oversight, JSG
- Manager, Policing Oversight and Contract Policing, JSG
- One administrative representative from RMA
- One administrative representative from AUMA

## **Interim Board Representation**

Interim Board voting members have been selected to ensure broad representation, perspectives and diversity from all PPS municipalities and, where possible, representation aligns with each of the four RCMP districts (i.e. Central Alberta District, Eastern Alberta District, Southern Alberta District, and Western Alberta District).

Voting members of the Interim Board represent the broadest possible municipal and public interests across the PPS municipalities. A preference has been given to those who are engaged in or knowledgeable in matters related to policing. Voting members are not currently employed in law enforcement and policing. The organizations have determined voting members of the Interim Board having regard to any personal, professional or business interests or relationships that could reasonably be considered to represent an actual or perceived conflict of interest in relation to Interim Board work.

Any concerns respecting the selection and representation of an Interim Board member or of an Interim Board member's failure to conduct member duties and responsibilities in a manner consistent with this Terms of Reference will be addressed in a timely manner as appropriate, up to and including, the replacement of the Interim Board member.

It is important that all Interim Board voting members attend the meetings to ensure continuity and to maximize the efficiency and productivity of the Interim Board.

Non-voting members of the Interim Board will be in attendance at Interim Board meetings in an advisory, observational, and support capacity to the work of the Interim Board and to share information.

### **Chair**

An Interim Board Chair (Chair) will be elected by the Interim Board using voting procedures of this Terms of Reference. The Chair is responsible for the overall leadership of the Interim Board, management of Interim Board meetings, sharing of information, and communication of Interim Board matters with the JSG. The Chair will collaborate and consult with Interim Board members to establish Agendas, Work Plans, Records of Discussions and other materials, as required.

The Interim Board will also elect an Alternate Chair from the Interim Board to act as Chair if the Chair is unable to attend Interim Board meetings.

### **Secretary**

An Interim Board Secretary will be elected by the Interim Board using voting procedures of this Terms of Reference. The Secretary will ensure that a record of meeting agendas, meeting attendees, and any recommendations made by the Interim Board are kept. Copies of these records will be provided to JSG, and the respective organization's Chairs, Presidents and Executive Directors.

## **RESPONSIBILITIES**

### **Conduct**

The members of the Interim Board must, at all times, observe the highest standards of integrity and objectivity in their duties. Interim Board members must declare any direct or indirect personal, professional or business interests or relationships which could reasonably be considered to represent an actual or perceived conflict of interest in relation to Interim Board work. If a conflict of interest declaration is made by a member, the Interim Board must decide, having regard to the nature of the relationship, if the member must withdraw from membership on the Board.

### **Duties**

Members of the Interim Board are required to consult and liaise with the PPS municipalities (councils and local policing committees/advisory committees) in order to bring those perspectives to discussions by the Interim Board and to determine the most efficient and effective Advisory Board structure. Engagement and work conducted as an Interim Board will be conducted in a transparent manner with the organizations and JSG to enable accountability of the Interim Board.



The Interim Board will engage with the Minister, JSG, and the Commanding Officer of RCMP “K” Division as necessary and required to discuss matters related to the Interim Board’s mandate, ongoing policing issues and concerns, to receive updates on the progress of policing initiatives, and to provide updates on the Interim Board’s work.

## **Meetings**

Meetings are expected to be held monthly, at minimum, either through face-to-face meetings or teleconference to ensure the Interim Board is prepared to transition to the Advisory Board by April 1, 2021.

Meeting agendas will be distributed at least one week in advance of each meeting by the Chair. Copies will be maintained as records.

## **Reporting**

### Municipalities

Within the context of the Terms of Reference Confidentiality provisions, the Interim Board:

- will report to their respective organizational members following any Interim Board decisions; and
- will keep their organizational members and municipalities (councils and local policing committees/advisory committees) apprised of government policing priorities and initiatives respecting policing priorities and Interim Board mandate matters.

### Minister and JSG

The Interim Board is accountable to the Minister and is required to report in writing to the Assistant Deputy Minister, Public Security Division, as follows:

1. To provide a final, Interim Board approved, Terms of Reference for the Advisory Board by January 1, 2021;
2. To provide a report detailing the Interim Board’s recommendations and advice on the buildup of PPS resources from Police Funding Model revenue by the end of Interim Board term;
3. To provide a report detailing the Interim Board’s recommendations and advice on the JSG/RCMP “K” Division Multi-year Financial Plan by January 31, 2021; and
4. To provide a report detailing the Interim Board’s recommendations and advice on provincial policing priorities by January 31, 2021.
5. To provide any other report or document as determined necessary and appropriate by the Minister, JSG, or in consultation with the Minister and JSG.

A record of meeting agendas, meeting attendees, and of any recommendations made by the Interim Board will be provided to JSG, and the respective organization’s Chairs, Presidents and Executive Directors.

## **Quorum**

Quorum is required to conduct a meeting and for any Interim Board business. Quorum must include the Chair or Alternate Chair. Quorum is set at a minimum of 60 per cent of Interim Board members.

Interim Board business does not include the operational work necessary for Interim Board members to consult with their respective organizations or municipalities.

## **Voting**

Elections and votes taken respecting any Interim Board business requires a majority vote by those Interim Board members in attendance to pass.

## **EXPENSES**

Expenses necessarily incurred in the performance of duties as a member of the Interim Board will be reimbursed in accordance with the rates set out in the Travel, Meal and Hospitality Expenses Directive (Treasury Board Directive 1/2015) as amended from time to time, or any directive made in substitution, as if they were employees of the Government of Alberta.

## **CONFIDENTIALITY**

The members of the Interim Board must maintain as confidential any information brought before them in the conduct of their work. Any information and knowledge learned, acquired or shared with by the Interim Board from the Minister, JSG, the RCMP "K" Division, or the RCMP generally, as a result of membership on the Interim Board or in relation to Interim Board work and its mandate will not be further communicated, disseminated or shared beyond the Interim Board without express permission from the originator of the information.

Any information and knowledge shared by the Interim Board to its respective organization's Chairs, Presidents and Executive Directors will be governed by the same confidentiality provisions as noted the interim Board and its members.

Members of the Interim Board must sign a confidentiality agreement as a condition of their appointment and participation on the Interim Board.

RMA, AUMA, and AAPG Chairs, Presidents and Executive Directors must also sign a confidentiality agreement in respect of any information and knowledge learned or acquired from the Interim Board and Interim Board members.



**July 2020**

**Grant Specialist report for general circulation.**

A fairly quiet month for applications as many of the upcoming deadlines are end of August and September, however the groups I am working with are gathering information so that we can apply on time.

I am currently working with the MD of Pincher Creek Operations department to put together community partnerships and source grant funding that municipalities are not generally eligible for so that they can get some projects in the hamlets done. Also, the Town recreation department has been continually active in keeping me informed of projects that require funds for Town projects.

The Community Initiative program that was 'paused' due to Covid funding has now been reinstated so I expect the projects that were also 'paused' can now go ahead and apply.

Working with many organizations on Joint Council funding, there are a few new faces this year, although I only have two applications in so far – I expect these next two weeks to be very busy.

It feels as though things are finally starting to get back to somewhat normal, with schools set to re-open and community events being planned.

Red Cross and Lethbridge Community Foundation still have Covid specific funding available; however it is aimed at organizations that provide social services.

**Fast Facts**

Total Applications made	Funding received to date (banked)	Funding outstanding.
\$ 3,047,963.00	\$ 737,899	\$ 910,465.00

Stay Safe everyone,

Liza Dawber

Pincher Creek Community Grant Specialist - Grants @pccdi.ca or 403-682-7421